

# Briarcliff Manor Recreation Department 2026 Day Camp FAQ

Below is a general FAQ for all 4 of our day camps. If you wish for more information on a specific camp, please see camp information on the [Day Camp Central](#) page of our website.

## **1. What are the camp dates?**

Monday – Friday, June 29 - July 31, 2026. We will not operate on Friday, July 3<sup>rd</sup>

## **2. What camp would my child be in?**

Our camps are broken down based on grade level camper will be entering in September '26.

**TREE CAMP:** Incoming Kindergarteners and 1<sup>st</sup> graders.

**SUPER CAMP:** Incoming 2<sup>nd</sup> & 3<sup>rd</sup> graders.

**CAMP ADVENTURE:** Incoming 4<sup>th</sup> – 6<sup>th</sup> graders.

**CAMP HORIZON:** Incoming 7<sup>th</sup> – 9<sup>th</sup> graders.

## **3. Where does each camp take place?**

Tree Camp & Super Camp – Law Park, WV Community Center, and surrounding areas. Todd School will be used as a rainy day site.

Camp Adventure – Briarcliff Youth Center

Camp Horizon – Drop-off will take place at Law Park Pavilion. Pick-up will take place at the far end of the Youth Center basketball court/parking lot.

## **4. When does Registration start?**

All registration is on a First Come, First Served basis

**Camp Horizon** – Wednesday, January 21<sup>st</sup> @ 9:30am (all grades)

**Camp Adventure** – Thursday, January 22<sup>nd</sup>

Incoming 4<sup>th</sup> grade @ 9:30am

Incoming 5<sup>th</sup> grade @ 10:00am

Incoming 6<sup>th</sup> grade @ 10:30am

**Super Camp** – Wednesday, January 28<sup>th</sup>

Incoming 2<sup>nd</sup> grade @ 9:30am

Incoming 3<sup>rd</sup> grade @ 10:00am

**Tree Camp** – Thursday, January 29<sup>th</sup>

Incoming Kindergarten @ 9:30am

Incoming 1<sup>st</sup> grade @ 10:00am

## **5. I see the enrollment options have changed. What are my options?**

Enrollment options for the 2026 Camp season have in fact changed. Options are as follows: 5 Week Bundle, one or both sessions. Those who sign up for either session will have the option to register for week #1 additional week.

5 week bundle – Monday – Friday June 29 – July 31 (no camp July 3)

Session 1 – Monday – Friday July 6 – July 17

Session 2 - Monday – Friday July 20 – July 31

Week #1 Bonus (only available to those enrolled in session 1 or 2) – June 29 – July 2nd.

## **6. If we are not going to be here for week #1, can I choose another week as our additional week?**

This is not an option. Based on parent feedback to eliminate the 3 week minimum, we broke the camp season down into sessions. The additional week is only offered to those enrolling in Session 1 or 2 and it is only week #1 (June 29 – July 2).

## **7. How do I register for camp?**

If you do not have a [CivicRec](#) account, please create one. If your family has an existing account, make sure your account on CivicRec is up to date, including knowing your password to access your account. If you have registered for a program before DO NOT MAKE ANOTHER account. This will cause issues with registration. Check out our Am I Ready to Register guide. Registration will take place **online ONLY** through CivicRec. Our office will be closed to visitors during registration. We will be available by phone and email. Remember when using a credit/debit card there is a 3% service fee. There is no fee for an e-check (ACH) transaction. Make sure you have your bank account information handy if using an e-check.

## **8. What information should I have on hand to register my child for camp?**

- You will need to have an account set up in [CivicRec](#) and have access to this account (do a trial run to make sure you can sign in)
- You will need to know what enrollment option you wish to register your child.
- You will need a form of payment – credit card, debit card, e-check are acceptable forms of payment. Credit/Debit card come with an additional 3% service fee. E-check is free.

## **9. Why are the grades for each camp different on CivicRec than listed above.**

Our system updates grade in August. Therefore, in your account your child's grade should reflect what grade they are **currently in**. For Example, eligible grades listed for Tree Camp will be listed on Civic Rec as PK-4 – Kindergarten, Camp Horizon will be listed as 6<sup>th</sup> – 8<sup>th</sup> grade, etc.

## **10. Are spots limited for camp?**

Yes, each of the four camps will have separate spacing limits as to how many campers can be taken within each camp, within each grade, and for each group. Several factors cause us to limit our enrollment numbers, including but not limited to Health Department specific ratios, indoor space capacities on bad weather days, bus transportation for trips, availability of staffing, etc.

## **11. What happens if my child is placed on a waitlist or when I go to register, there is a waitlist established?**

If a waitlist is established for the options you would like to enroll in. Continue to add them to the list. This will establish your timestamp, which determines your position in line. Please only register for the option in which you will enroll in, if taken off the list. **No need to panic—think of it as a hold list.** Last year, waitlists started prematurely due to safeguards preventing overselling. We will review these lists and update you within six (6) business days on your status. If you are pulled from the 5 week bundle – you will be expected to register for all 5 weeks – it will not be broken down to individual sessions.

## **12. Once I register my child in CivicRec, is their registration for camp complete?**

No, sorry, it's not that easy. While we have removed all the questions about shirt size, emergency contacts, medical information, etc from the initial registration to make it less stressful for everyone, we still do need it. This information will need to be completed in order to solidify your registration.

Within 2 weeks of camp enrollment, you will be emailed the registration form. This registration form and supporting documents will need to be completed and returned before the deadline (typically 2 weeks from date email was sent). Once this is turned in, your registration is now complete.

The following will need to be submitted in order for your registration to be considered complete.

1. Most recent immunization records (dated no later than June 2025) from the physician's office (not including the physical, just the immunization dates).

2. Fillable PDF Camp specific registration form. You will have 2 weeks from the time it is emailed out to complete and submit to us.
3. For those entering Kindergarten – proof from your child's school of enrollment in Kindergarten for Sept. '26

### **13. Is extended care available?**

For those enrolled in Tree Camp, Super Camp or Camp Adventure (grades K-6) both a Before Camp and After-Camp program option is available for an additional fee. The before camp program starts at 8 am and the After-Camp program runs until 5 pm. Both programs are run out of the WJV Community Center. Registration for this program begins Wednesday, February 4<sup>th</sup> at 9:30am.

### **14. What is the refund policy?**

*Please note: as of printing, the final updated policy has not yet been approved; we anticipate approval on the evening of January 20, at which time it will be published on the Day Camp Central website. If approved, after you register, you will have approximately two weeks to request a full refund of program fees, minus the refund processing fee. For approximately one month after registration, you may request a 50% refund of the program fees paid, also less the processing fee. After the beginning of March, refunds will not be considered except in limited, documented circumstances. Please refer to the [Day Camp Refund Policy](#) for full details.*

### **15. If we have camp specific questions who is best to direct my questions to?**

If you have questions relating to **Tree Camp** or **Super Camp** – reach out to **Karen Kuzio** by email: [kkuzio@briarcliffmanor.gov](mailto:kkuzio@briarcliffmanor.gov)

If you have questions relating to **Camp Adventure** or **Camp Horizon** – reach out to **Allie Herskovitz** by email: [aherskovitz@briarcliffmanor.gov](mailto:aherskovitz@briarcliffmanor.gov)

Both Karen or Allie can also be reached by calling the Recreation office at 914-941-6560.