

Village of Briarcliff Manor
 Department of Public Works
 10 Buckhout Road
 Briarcliff Manor, NY 10510



PERMIT # _____
 Village of Briarcliff Manor
 Main (914) 941-9105
 Fax (914) 941-4747
 Email LPrice@briarcliffmanor.org

PERMIT APPLICATION FOR WORK WITHIN THE VILLAGE'S RIGHT OF WAY

DESCRIPTION OF WORK: _____

WORK LOCATION: _____

START DATE: _____

DURATION OF WORK: _____

TYPE OF WORK		AREA TO BE DISTURBED (SF)	
		Length x Width = SF	
		IN STREET	IN SHOULDER/R.O.W
Utility Work <i>Example: Gas, Electric, Telephone, Cable</i>			
Driveway <i>Example: Asphalt, Belgium Block, Curbing</i>			
Construction Entrance			
Water Connection			
Sewer Connection			
Drainage Connection			
Other			

OWNER

Name: _____
 Address: _____

 Phone Number: _____
 Email: _____

CONTRACTOR

Name: _____
 Address: _____

 Phone Number: _____
 Email: _____

A FIELD MEETING IS REQUIRED PRIOR TO THE START OF ANY WORK. CALL (914) 941-9105

The above applicant agrees to perform the proposed operation for which the permit may be granted, in full and strict compliance and in accordance with the conditions of the permit, if issued, and any and all applicable laws, provisions, statutes, and regulations of the Village of Briarcliff Manor, the Department of Public Works, and all relevant State and Federal agencies.

 Name of Applicant

 Signature of Applicant

 Date

 DPW Approved (Name)

 Signature

 Date

 DPW Released (Name)

 Signature

 Date

REQUIRED DOCUMENTS

Detailed drawing/set of plans:

Showing Proposed Work / Utility Connections

Showing Existing Conditions: House, Driveway, Roadway, Adjacent Properties, Trees, Existing Structures in Right of Way

INSURANCE

Accord 25 form or substitute providing equivalent coverage as follows:

Commercial general liability (CGL) coverage with limits of insurance of not less than:

\$1,000,000 each occurrence

\$2,000,000 annual aggregate

The Village of Briarcliff Manor must be listed as Additionally Insured

Workman's Compensation and Employers Liability Insurance

PROOF OF NYS LAW CODE 753 "CALL BEFORE YOU DIG" (811) CASE # _____

FEEES AND DEPOSIT (section to be completed by Public Works)

FEES		DEPOSITS (L x W)		
Permit Fee: Utility Work / Roadwork & Driveway / Shoulder Work	\$600	Roadwork		X \$50 / SF
Inspection Fee: Utility (Storm, Sanitary, Water) Connection	\$250/ea.	Shoulder Work		X \$10 / SF
	FEE TOTAL	\$	DEPOSIT TOTAL	\$

NOTE: Two checks (Fee & Deposit) made out to "Village of Briarcliff Manor"

SPECIAL CONDITIONS
