

**Village of Briarcliff Manor, New York**

Financial Statements and  
Supplementary Information

Year Ended May 31, 2016



## Village of Briarcliff Manor, New York

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## **Independent Auditors' Report**

**The Honorable Mayor and Board of Trustees  
of the Village of Briarcliff Manor, New York**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Village of Briarcliff Manor, New York ("Village") as of and for the year ended May 31, 2016, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Village, as of May 31, 2016, and the respective changes in financial position, thereof, and the budgetary comparison for the General and Water Funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Emphasis of Matter***

We draw attention to Note 2C and Note 3F in the notes to financial statements which disclose the effects of the Village's adoption of the provisions of Governmental Accounting Standards Board Statement Nos. 68 "Accounting and Financial Reporting for Pensions" and 71 "Pension Transition for Contributions Made Subsequent to the Measurement Date". Our opinion is not modified with respect to this matter.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and the schedules included under Required Supplementary Information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Supplementary and Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village's basic financial statements. The combining and individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*PKF O'Connor Davies, LLP*

**PKF O'Connor Davies, LLP**

Harrison, New York

September 2, 2016

## **Village of Briarcliff Manor, New York**

### **Management's Discussion and Analysis (MD&A) May 31, 2016**

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#### **Introduction**

As management of the Village of Briarcliff Manor, New York ("Village"), we offer readers of the Village's financial statements this narrative overview and analysis of the financial activities of the Village for the fiscal year ended May 31, 2016. It should be read in conjunction with the basic financial statements, which immediately follow this section, to enhance understanding of the Village's financial performance.

#### **Comparative Financial Highlights**

At the close of fiscal year 2015, the total assets of the Village exceeded its total liabilities by \$13,486,491 and the Village's governmental funds reported combined ending fund balances of \$12,863,337.

At the conclusion of **fiscal year 2016**, total assets exceeded total liabilities by \$10,052,048 and the Village's governmental funds reported combined ending fund balances of \$ 9,096,449.

Unassigned fund balance for the General Fund of \$1,654,761 in FY 2015 increased to \$2,093,619 at the close of FY 2016. This amount represents 12.99% of total General Fund expenditures and other financing uses; an increase from 10.70% in 2015. The Fund Balance for the General Fund increased by \$402,061.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Village's basic financial statements, which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements. Please read it in conjunction with the basic financial statements and the accompanying notes to those statements.

#### **Government-Wide Financial Statements**

*The government-wide financial statements* are designed to provide readers with a broad overview of the Village's finances, in a manner similar to a private-sector business.

*The statement of net position* presents information on all of the Village's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator as to whether the financial position of the Village is improving or deteriorating.

*The statement of activities* presents information showing how the Village's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (for example, uncollected taxes and earned but unused vacation leave).

The governmental activities of the Village include general government support, public safety, transportation, economic opportunity and development, culture and recreation, home and community services and interest.

### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Village can be divided into two categories: governmental funds and fiduciary funds.

#### ***Governmental Funds***

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Village maintains six individual governmental funds: the General Fund, Water Fund, Debt Service Fund, Capital Projects Fund, Public Library Fund, and Special Purpose Fund.

The Village adopts annual budgets for the General, Water, Debt Service and Public Library Funds. Budgetary comparison statements have been provided for the General and Water Funds within the basic financial statements to demonstrate compliance with their respective budgets, since they are classified as major Funds.

#### ***Fiduciary Funds***

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support Village programs. The Village maintains two types of fiduciary funds that are known as the Agency Fund and the Pension Trust Fund. The Village holds resources in the Agency Fund purely in a custodial capacity. The activity in this fund is limited to the receipt, temporary investment, and remittance of resources to the appropriate individual, organization, or government. The Pension Trust Fund is utilized to account for the Village's Fire Service Award Program.

### **Notes to the Financial Statements**

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.



## Other Information

Additional statements and schedules can be found immediately following the notes to the financial statements and include individual fund financial statements and schedules of budget to actual comparisons.

### Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. For the Village, assets exceeded liabilities by \$10,052,048 at the close of the most recent fiscal year. A portion of the Village's net position is its investment in capital assets (land, buildings and improvements, machinery and equipment and infrastructure and construction-in-progress), less any related debt outstanding that was used to acquire those assets. The Village uses these capital assets to provide services to citizens. Consequently, these assets are not available for future spending. Although the Village's investments in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate the debt.

	May 31,	
	2016	2015
Current Assets	\$ 12,118,054	\$ 15,909,061
Capital Assets, net	53,852,547	54,710,863
Total Assets	65,970,601	70,619,924
Deferred Outflows of Resources	5,030,996	445,169
Current Liabilities	3,230,779	3,354,126
Long-Term Liabilities	57,097,507	54,224,476
Total Liabilities	60,328,286	57,578,602
Deferred Outflows of Resources	621,263	-
Net Position		
Net Investment in Capital Assets	16,213,619	18,012,554
Restricted	5,603,562	1,442,246
Unrestricted	(11,765,133)	(5,968,309)
Total Net Position	\$ 10,052,048	\$ 13,486,491

The largest portion of net position is the Village's net investment in Capital Assets.

## Changes in Net Position

	May 31,	
	2015	2014
<b>REVENUES</b>		
Program Revenues		
Charges for Services	\$ 7,640,052	\$ 7,227,310
Operating Grants and Contributions	354,281	403,540
Capital Grants and Contributions	1,519,991	139,725
General Revenues		
Real Property Taxes	10,634,945	10,423,409
Other Tax Items	48,735	56,701
Non-Property Taxes	1,512,703	1,498,053
Unrestricted Use of Money and Property	977	1,024
Sale of Property and Compensation for Loss	437,579	54,582
Unrestricted State Aid	255,559	210,592
Miscellaneous	117,603	112,332
Total Revenues	<u>22,522,425</u>	<u>20,127,268</u>
<b>PROGRAM EXPENSES</b>		
General Government Support	4,059,026	4,228,344
Public Safety	5,590,044	5,224,675
Health	299,733	268,697
Transportation	2,184,935	1,994,292
Culture and Recreation	2,547,686	2,559,800
Home and Community Services	6,972,882	7,310,055
Interest	1,205,782	1,273,551
Total Expenses	<u>22,860,088</u>	<u>22,859,414</u>
Change in Net Position	(337,663)	(2,732,146)
<b>NET POSITION</b>		
Beginning of Year	13,486,491	16,218,637
Prior Period Adjustment	(2,939,147)	-
Cumulative Effect of Change in Accounting Principle	<u>(157,633)</u>	<u>-</u>
Ending	<u><u>\$ 10,052,048</u></u>	<u><u>\$ 13,486,491</u></u>

## Governmental Activities

For the fiscal year ended May 31, 2016, revenues from governmental activities totaled \$22,522,425. Tax revenues comprised of real property taxes, other tax items and non-property taxes, represent the largest revenue source (54.15% or \$12,196,383).

The largest components of governmental expenses are home & community services (\$6,972,882), public safety (\$5,590,044), and general government support (\$4,059,026).

## Financial Analysis of the Village's Funds

As noted earlier, the Village uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### ***Fund Balance Reporting***

GASB issued Statement No. 54, "*Fund Balance Reporting and Governmental Fund Type Definitions*", in February 2009. The requirements of GASB Statement No. 54 became effective for financial statements for the Village's fiscal period ending May 31, 2012. GASB Statement No. 54 abandoned the reserved and unreserved classifications of fund balance and replaced them with five new classifications: Non-spendable, restricted, committed, assigned and unassigned which are defined below.

Nonspendable – consists of assets that are inherently non-spendable in the current period either because of their form or because they must be maintained intact, including prepaid items, inventories, long-term portions of loans receivable, financial assets held for resale and principal of endowments.

Restricted – consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.

Committed – consists of amounts that are subject to a purpose constraint imposed by a formal action of the government's highest level of decision-making authority before the end of the fiscal year, and that require the same level of formal action to remove the constraint.

Assigned – consists of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest level of decision-making authority, or by their designated body or official. The purpose of the assignment must be narrower than the purpose of the General Fund, and in funds other than the General Fund, assigned fund balance represents the residual amount of fund balance.

Unassigned – represents the residual classification for the government's General Fund, and could report a surplus or deficit. In funds other than the General Fund, the unassigned classification should be used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

### ***Governmental Funds***

The focus of the Village's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the Village's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of the end of the current fiscal year, the Village's governmental funds reported combined ending *Assigned and Unassigned fund balances* of \$4,236,319.

Of the Assigned fund balance, \$87,006 has been designated to support the subsequent year's General Fund budget. There are also Non-spendable and Restricted portions of fund balance within each fund that are not available for new spending, having already been committed for prepaid expenditures, capital projects, future capital projects, debt service, and special purposes.

The General Fund is the primary operating fund of the Village. At the end of FY 2015, the Unassigned fund balance of the General Fund was \$1,654,761. At the end of the current fiscal year, the Unassigned fund balance was \$2,093,619, representing 91.80% of the total General Fund fund balance of \$2,280,562.

### **General Fund Budgetary Highlights**

The net change in total general fund balance was \$438,858. Actual revenues, some of which exceeded projections are as follows: Other tax items \$8,635 and Licenses and Permits \$29,574. Actual expenditures and other financing uses were \$580,769 less than the revised budget.

### **Capital Assets and Debt Administration**

#### ***Capital Assets***

The Village's investment in capital assets for governmental activities at May 31, 2016, net of accumulated depreciation was \$53,852,547. This investment in capital assets includes land, buildings and improvements, machinery and equipment, infrastructure and construction-in-progress.

Major capital assets activity at the end of the fiscal year included the following:

<b>Capital Assets May 31,</b>		
	<u>2015</u>	<u>2014</u>
Asset:		
Land	\$ 855,947	\$ 855,947
Buildings and improvements	20,840,089	18,836,779
Infrastructure	47,524,642	47,524,642
Machinery and equipment	11,722,763	11,123,606
Construction-in-Progress	6,304,768	4,116,100
Less - accumulated depreciation	<u>(33,395,662)</u>	<u>(27,746,211)</u>
Total (Net of Depreciation)	<u><u>\$ 53,852,547</u></u>	<u><u>\$ 54,710,863</u></u>

### **Requests for Information**

This financial report has been prepared by the Village Treasurer and is designed to provide a general overview of the Village of Briarcliff Manor, New York's finances for persons interested in these matters. Questions and comments concerning any of the financial information provided in this report should be addressed to Edward Ritter, Village Treasurer, Village of Briarcliff Manor, 1111 Pleasantville Road, Briarcliff Manor, New York 10510.

**Village of Briarcliff Manor, New York****Statement of Net Position****May 31, 2016**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Cash and equivalents	\$ 10,628,701
Receivables	
Taxes	40,744
Accounts	388,393
Water rents	509,781
Due from State and Federal governments	1,713
Due from other governments	447,635
Prepaid expenses	101,087
Capital assets	
Not being depreciated	7,160,715
Being depreciated, net	46,691,832
Total Assets	65,970,601
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	5,030,996
<b>LIABILITIES</b>	
Accounts payable	1,080,518
Accrued liabilities	186,398
Due to retirement systems	384,507
Unearned revenues	523,195
Bond anticipation notes payable	816,000
Accrued interest payable	240,161
Non-current liabilities	
Due within one year	2,860,452
Due in more than one year	54,237,055
Total Liabilities	60,328,286
<b>DEFERRED INFLOWS OF RESOURCES</b>	621,263
<b>NET POSITION</b>	
Net investment in capital assets	16,213,619
Restricted	
Debt service	265,900
Capital projects	4,543,143
Special Revenue Funds	
Water	794,519
Unrestricted	(11,765,133)
Total Net Position	\$ 10,052,048

The notes to the financial statements are an integral part of this statement.

**Village of Briarcliff Manor, New York**

Statement of Activities  
Year Ended May 31, 2016

Functions/Programs	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
Governmental activities				
General government support	\$ 4,059,026	\$ 319,572	\$ -	\$ -
Public safety	5,590,044	386,783	50,007	-
Health	299,733	-	-	-
Transportation	2,184,935	378,455	272,756	-
Culture and recreation	2,547,686	722,828	15,045	74,552
Home and community services	6,972,882	5,832,414	16,473	1,445,283
Interest	1,205,782	-	-	156
Total Governmental Activities	<u>\$ 22,860,088</u>	<u>\$ 7,640,052</u>	<u>\$ 354,281</u>	<u>\$ 1,519,991</u>

General Revenues

Real property taxes  
Other tax items  
Interest and penalties on real property taxes  
Non-property taxes  
Franchise fees  
Utilities gross receipts taxes  
Non-property tax distribution from County  
Unrestricted use of money and property  
Sale of property and compensation for loss  
Unrestricted State aid  
Miscellaneous  
Insurance recoveries

Total General Revenues

Change in Net Position

**NET POSITION**

Beginning, as reported

Prior Period Adjustment

Cumulative Effect of Change in Accounting Principle

Beginning, as restated

Ending

The notes to the financial statements are an integral part of this statement.

<u>Net (Expense)</u> <u>Revenue and</u> <u>Changes in</u> <u>Net Position</u>	
\$	(3,739,454)
	(5,153,254)
	(299,733)
	(1,533,724)
	(1,735,261)
	321,288
	<u>(1,205,626)</u>
	 <u>(13,345,764)</u>
	 10,634,945
	48,735
	198,989
	166,618
	1,147,096
	977
	7,475
	255,559
	117,603
	<u>430,104</u>
	 <u>13,008,101</u>
	 <u>(337,663)</u>
	 13,486,491
	(2,939,147)
	<u>(157,633)</u>
	 <u>10,389,711</u>
\$	<u><u>10,052,048</u></u>

**Village of Briarcliff Manor, New York**

Balance Sheet  
Governmental Funds  
May 31, 2016

	General	Water	Capital Projects
<b>ASSETS</b>			
Cash and equivalents	\$ 2,848,992	\$ 1,795,142	\$ 5,959,355
Taxes receivable	40,744	-	-
Other receivables			
Accounts	298,393	-	90,000
Water rents	-	509,781	-
Due from State and Federal governments	1,713	-	-
Due from other governments	447,635	-	-
Due from other funds	165,334	-	23,330
Prepaid expenditures	99,937	1,150	-
 Total Assets	 <u>\$ 3,902,748</u>	 <u>\$ 2,306,073</u>	 <u>\$ 6,072,685</u>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>			
Liabilities			
Accounts payable	\$ 198,707	\$ 159,948	\$ 713,542
Accrued liabilities	106,800	62,609	-
Due to other funds	435,700	23,822	-
Due to retirement systems	326,797	44,918	-
Unearned revenues	523,195	-	-
Bond anticipation notes payable	-	-	816,000
 Total Liabilities	 1,591,199	 291,297	 1,529,542
Deferred inflows of resources			
Deferred tax revenues	30,987	-	-
 Total Liabilities and Deferred Inflows of Resources	 <u>1,622,186</u>	 <u>291,297</u>	 <u>1,529,542</u>
Fund balances			
Nonspendable	99,937	1,150	-
Restricted	-	-	4,543,143
Assigned	87,006	2,013,626	-
Unassigned	2,093,619	-	-
 Total Fund Balances	 <u>2,280,562</u>	 <u>2,014,776</u>	 <u>4,543,143</u>
 Total Liabilities, Deferred Inflows of Resources and Fund Balances	 <u>\$ 3,902,748</u>	 <u>\$ 2,306,073</u>	 <u>\$ 6,072,685</u>

The notes to the financial statements are an integral part of this statement.



<u>Debt Service</u>	<u>Other Governmental</u>	<u>Total Governmental Funds</u>
\$ -	\$ 25,212	\$ 10,628,701
-	-	40,744
-	-	388,393
-	-	509,781
-	-	1,713
-	-	447,635
265,900	4,958	459,522
-	-	101,087
<u>\$ 265,900</u>	<u>\$ 30,170</u>	<u>\$ 12,577,576</u>
\$ -	\$ 8,321	\$ 1,080,518
-	16,989	186,398
-	-	459,522
-	12,792	384,507
-	-	523,195
-	-	816,000
-	38,102	3,450,140
-	-	30,987
-	38,102	3,481,127
-	-	101,087
215,900	-	4,759,043
50,000	-	2,150,632
-	(7,932)	2,085,687
<u>265,900</u>	<u>(7,932)</u>	<u>9,096,449</u>
<u>\$ 265,900</u>	<u>\$ 30,170</u>	<u>\$ 12,577,576</u>

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**Village of Briarcliff Manor, New York**

**Reconciliation of Governmental Funds Balance Sheet to  
the Government-Wide Statement of Net Position  
May 31, 2016**

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Fund Balances - Total Governmental Funds	<u>\$ 9,096,449</u>
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Amounts Reported for Governmental Activities in the Statement of Net  
Position are Different Because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	<u>53,852,547</u>
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Governmental funds do not report the effect of losses on refunding bonds  
and assets or liabilities related to net pension assets (liabilities) whereas  
these amounts are deferred and amortized in the statement of activities.

Deferred amounts on refunding bonds	393,753
Deferred amounts on pension liabilities	<u>4,015,980</u>

4,409,733

Other long-term assets are not available to pay for current-period expenditures and, therefore, are reported as deferred in the funds	<u>30,987</u>
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Long-term liabilities that are not due and payable in the current  
period are not reported in the funds.

Accrued interest payable	(240,161)
Bonds payable	(42,583,226)
Compensated absences	(481,300)
Net pension liability	(4,472,981)
Claims payable	(880,000)
Other post employment benefit obligations payable	<u>(8,680,000)</u>

(57,337,668)

Net Position of Governmental Activities	<u><u>\$ 10,052,048</u></u>
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The notes to the financial statements are an integral part of this statement.

**Village of Briarcliff Manor, New York**

Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
Year Ended May 31, 2016

	General	Water	Capital Projects
<b>REVENUES</b>			
Real property taxes	\$ 10,646,240	\$ -	\$ -
Other tax items	48,735	-	-
Non-property taxes	1,512,703	-	-
Departmental income	1,824,995	5,417,534	-
Use of money and property	220,491	426	-
Licenses and permits	63,374	-	-
Fines and forfeitures	102,236	-	-
Sale of property and compensation for loss	7,475	1,680	-
State aid	529,459	-	74,552
Federal aid	50,007	-	-
Miscellaneous	117,603	14,367	687,093
<b>Total Revenues</b>	<b>15,123,318</b>	<b>5,434,007</b>	<b>761,645</b>
<b>EXPENDITURES</b>			
Current			
General government support	3,042,017	331,167	-
Public safety	4,928,094	-	-
Health	162,359	-	-
Transportation	1,675,137	-	-
Culture and recreation	1,662,786	-	-
Home and community services	1,690,978	2,806,690	-
Debt service			
Principal	-	-	-
Interest	558	4,432	-
Capital outlay	-	-	5,167,157
<b>Total Expenditures</b>	<b>13,161,929</b>	<b>3,142,289</b>	<b>5,167,157</b>
Excess (Deficiency) of Revenues Over Expenditures	<b>1,961,389</b>	<b>2,291,718</b>	<b>(4,405,512)</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Insurance recoveries	430,104	-	-
Transfers in	963,952	695,239	896,676
Transfers out	(2,953,384)	(3,470,006)	(274,095)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,559,328)</b>	<b>(2,774,767)</b>	<b>622,581</b>
<b>Net Change in Fund Balances</b>	<b>402,061</b>	<b>(483,049)</b>	<b>(3,782,931)</b>
<b>FUND BALANCES (DEFICITS)</b>			
Beginning of Year	1,878,501	2,497,825	8,326,074
End of Year	<u>\$ 2,280,562</u>	<u>\$ 2,014,776</u>	<u>\$ 4,543,143</u>

The notes to the financial statements are an integral part of this statement.

Debt Service	Other Governmental	Total Governmental Funds
\$ -	\$ -	\$ 10,646,240
-	-	48,735
-	-	1,512,703
-	12,399	7,254,928
156	-	221,073
-	-	63,374
-	-	102,236
-	-	9,155
-	2,188	606,199
-	-	50,007
758,190	11,713	1,588,966
758,346	26,300	22,103,616
-	39,552	3,412,736
-	-	4,928,094
-	-	162,359
-	-	1,675,137
-	594,894	2,257,680
-	41,160	4,538,828
2,868,100	-	2,868,100
1,285,527	-	1,290,517
-	-	5,167,157
4,153,627	675,606	26,300,608
(3,395,281)	(649,306)	(4,196,992)
-	-	430,104
4,184,974	589,835	7,330,676
(633,191)	-	(7,330,676)
3,551,783	589,835	430,104
156,502	(59,471)	(3,766,888)
109,398	51,539	12,863,337
\$ 265,900	\$ (7,932)	\$ 9,096,449

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## Village of Briarcliff Manor, New York

### Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities Year Ended May 31, 2016

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Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:

Net Change in Fund Balances - Total Governmental Funds	\$ (3,766,888)
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Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This amount may be less than the total capital outlay since capital outlay includes amounts that are under the capitalization threshold.

Capital outlay expenditures	5,140,974
Depreciation expense	<u>(3,060,143)</u>
	<u>2,080,831</u>

Revenues reported in the statement of activities that do not provide current financial resources are not reported as revenues in the funds

Real property taxes	<u>(11,295)</u>
---------------------	-----------------

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. Also, governmental funds report the effect of premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.

Principal paid on serial bonds	2,868,100
Amortization of loss on refunding and issuance premium	<u>(25,788)</u>
	<u>2,842,312</u>

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Accrued interest	110,523
Compensated absences	4,896
Pension assets (liabilities)	(299,368)
Retirement incentive payable	51,326
Claims payable	40,000
Other post employment benefit obligations	<u>(1,390,000)</u>
	<u>(1,482,623)</u>

Change in Net Position of Governmental Activities	<u>\$ (337,663)</u>
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The notes to the financial statements are an integral part of this statement.

**Village of Briarcliff Manor, New York**

**Statement of Revenues, Expenditures and Changes  
in Fund Balances - Budget and Actual  
General and Water Funds  
Year Ended May 31, 2016**

	General Fund			Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget	Actual	
<b>REVENUES</b>				
Real property taxes	\$ 10,644,773	\$ 10,644,773	\$ 10,646,240	\$ 1,467
Other tax items	40,100	40,100	48,735	8,635
Non-property taxes	1,662,000	1,662,000	1,512,703	(149,297)
Departmental income	2,014,358	2,043,565	1,824,995	(218,570)
Use of money and property	289,977	314,977	220,491	(94,486)
Licenses and permits	33,800	33,800	63,374	29,574
Fines and forfeitures	97,500	97,500	102,236	4,736
Sale of property and compensation for loss	14,000	14,000	7,475	(6,525)
State aid	503,432	514,997	529,459	14,462
Federal aid	-	-	50,007	50,007
Miscellaneous	68,979	90,640	117,603	26,963
<b>Total Revenues</b>	<b>15,368,919</b>	<b>15,456,352</b>	<b>15,123,318</b>	<b>(333,034)</b>
<b>EXPENDITURES</b>				
Current				
General government support	3,001,325	3,258,772	3,042,017	216,755
Public safety	4,907,439	5,037,893	4,928,094	109,799
Health	168,834	163,917	162,359	1,558
Transportation	1,687,643	1,735,140	1,675,137	60,003
Culture and recreation	1,816,378	1,804,528	1,662,786	141,742
Home and community services	1,756,179	1,741,890	1,690,978	50,912
Debt service				
Interest	432	558	558	-
<b>Total Expenditures</b>	<b>13,338,230</b>	<b>13,742,698</b>	<b>13,161,929</b>	<b>580,769</b>
<b>Excess of Revenues Over Expenditures</b>	<b>2,030,689</b>	<b>1,713,654</b>	<b>1,961,389</b>	<b>247,735</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Insurance recoveries	6,000	422,068	430,104	8,036
Transfers in	715,222	715,222	963,952	248,730
Transfers out	(2,876,380)	(2,975,413)	(2,953,384)	22,029
<b>Total Other Financing Uses</b>	<b>(2,155,158)</b>	<b>(1,838,123)</b>	<b>(1,559,328)</b>	<b>278,795</b>
<b>Net Change in Fund Balances</b>	<b>(124,469)</b>	<b>(124,469)</b>	<b>402,061</b>	<b>526,530</b>
<b>FUND BALANCES</b>				
Beginning of Year	124,469	124,469	1,878,501	1,754,032
End of Year	\$ -	\$ -	\$ 2,280,562	\$ 2,280,562

The notes to the financial statements are an integral part of this statement.



Water Fund			
Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
\$ -	\$ -	\$ -	\$ -
-	-	-	-
-	-	-	-
5,182,405	5,182,405	5,417,534	235,129
1,020	1,020	426	(594)
-	-	-	-
-	-	-	-
4,000	4,000	1,680	(2,320)
-	-	-	-
-	-	-	-
11,082	11,082	14,367	3,285
<u>5,198,507</u>	<u>5,198,507</u>	<u>5,434,007</u>	<u>235,500</u>
416,174	371,186	331,167	40,019
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
2,805,033	2,824,551	2,806,690	17,861
3,315	4,432	4,432	-
<u>3,224,522</u>	<u>3,200,169</u>	<u>3,142,289</u>	<u>57,880</u>
<u>1,973,985</u>	<u>1,998,338</u>	<u>2,291,718</u>	<u>293,380</u>
-	-	-	-
453,040	695,239	695,239	-
<u>(2,427,025)</u>	<u>(3,295,356)</u>	<u>(3,470,006)</u>	<u>(174,650)</u>
<u>(1,973,985)</u>	<u>(2,600,117)</u>	<u>(2,774,767)</u>	<u>(174,650)</u>
-	(601,779)	(483,049)	118,730
-	601,779	2,497,825	1,896,046
<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,014,776</u>	<u>\$ 2,014,776</u>

**Village of Briarcliff Manor, New York****Statement of Net Position  
Fiduciary Funds  
May 31, 2016**

	<u>Agency</u>	<u>Pension Trust</u>
<b>ASSETS</b>		
Cash and equivalents	<u>\$ 118,038</u>	<u>\$ -</u>
Investments, at fair value		
Money market	-	301,080
Mutual funds	<u>-</u>	<u>907,688</u>
	<u>-</u>	<u>1,208,768</u>
Accounts receivable	<u>-</u>	<u>56,000</u>
Total Assets	<u>118,038</u>	<u>1,264,768</u>
<b>LIABILITIES</b>		
Accounts payable	990	25,452
Deposits	<u>117,048</u>	<u>-</u>
Total Liabilities	<u>118,038</u>	<u>25,452</u>
<b>NET POSITION</b>		
Held in trust for pension benefits	<u><u>\$ -</u></u>	<u><u>\$ 1,239,316</u></u>

The notes to the financial statements are an integral part of this statement.

**Village of Briarcliff Manor, New York**

Statement of Changes in Plan Net Position  
Pension Trust Fund  
Year Ended May 31, 2016

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**ADDITIONS**

Interest income	\$ 47,609
Pension contributions	<u>56,000</u>
Total Additions	<u>103,609</u>

**DEDUCTIONS**

Pension benefits	65,690
Unrealized loss on investments	<u>73,476</u>
Total Deductions	<u>139,166</u>
Net Change in Plan Net Position	(35,557)

**NET POSITION**

Beginning of Year	<u>1,274,873</u>
End of Year	<u><u>\$ 1,239,316</u></u>

The notes to the financial statements are an integral part of this statement.

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## **Village of Briarcliff Manor, New York**

Notes to Financial Statements  
May 31, 2016

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### **Note 1 - Summary of Significant Accounting Policies**

The Village of Briarcliff Manor, New York (the "Village") was incorporated pursuant to an act of the New York State Legislature in December 1902 and operates in accordance with Village Law and the various other applicable laws of the State of New York. The Village Board of Trustees is the legislative body responsible for overall operation. The Village Manager serves as the chief executive officer and the Village Treasurer serves as the chief financial officer. The Village provides the following services to its residents: public safety, health, transportation, culture and recreation, home and community services and general and administrative support.

The accounting policies of the Village conform to generally accepted accounting principles as applicable to governmental units and the Uniform System of Accounts as prescribed by the State of New York. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the Village's more significant accounting policies:

#### **A. Financial Reporting Entity**

The financial reporting entity consists of a) the primary government, which is the Village, b) organizations for which the Village is financially accountable and c) other organizations for which the nature and significance of their relationship with the Village are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete as set forth by GASB.

In evaluating how to define the Village, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the Village's reporting entity was made by applying the criteria set forth by GASB, including legal standing, fiscal dependency and financial accountability. Based upon the application of these criteria, there are no other entities which would be included in the financial statements.

#### **B. Government-Wide Financial Statements**

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) report information on all non-fiduciary activities of the primary government as a whole. For the most part, the effect of interfund activity has been removed from these statements, except for interfund services provided and used.

The Statement of Net Position presents the financial position of the Village at the end of its fiscal year. The Statement of Activities demonstrates the degree to which direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use or directly benefit from goods or services, or privileges provided by a given function or segment, (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment and (3) interest earned on grants that is required to be used to support a particular program. Taxes and other items not identified as program revenues are reported as general revenues. The Village does not allocate indirect expenses to functions in the Statement of Activities.

**Note 1 - Summary of Significant Accounting Policies (Continued)**

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

**C. Fund Financial Statements**

The accounts of the Village are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts which comprise its assets, deferred outflows of resources, liabilities, deferred inflows of resources, fund balances, revenues and expenditures/expenses. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The Village maintains the minimum number of funds consistent with legal and managerial requirements. The focus of governmental fund financial statements is on major funds as that term is defined in professional pronouncements. Each major fund is to be presented in a separate column, with non-major funds, if any, aggregated and presented in a single column. Fiduciary funds are reported by type. Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements' governmental activities column, a reconciliation is presented on the pages following, which briefly explain the adjustments necessary to transform the fund based financial statements into the governmental activities column of the government-wide presentation. The Village's resources are reflected in the fund financial statements in two broad fund categories, in accordance with generally accepted accounting principles as follows:

**Fund Categories**

- a. Governmental Funds - Governmental Funds are those through which most general government functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The following are the Village's major governmental funds.

General Fund - The General Fund constitutes the primary operating fund of the Village and is used to account for and report all financial resources not accounted for in another fund.

Special Revenue Funds - Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted, committed or assigned to expenditures for specified purposes other than debt service or capital projects. The major special revenue fund of the Village is as follows -

Water Fund - The Water Fund is used to record the water utility operations of the Village, which renders services on a user charge basis to the general public.

Capital Projects Fund - The Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of major capital facilities.

**Note 1 - Stewardship, Compliance and Accountability (Continued)**

Debt Service Fund - The Debt Service Fund is provided to account for and report the accumulation of resources that are restricted, committed or assigned to expenditures for principal and interest, and for financial resources that are being accumulated for principal and interest maturing in future years.

The Village also reports the following non-major governmental funds.

Special Revenue Funds:

Public Library Fund - The Public Library Fund is used to account for the activities of the Village's Public Library.

Special Purpose Fund - The Special Purpose Fund is used to account for assets held by the Village in accordance with the terms of a trust agreement.

- b. Fiduciary Funds (Not Included in Government-Wide Statements) - Fiduciary Funds are used to account for assets held by the Village in agency capacity on behalf of others. These include Pension Trust and Agency funds. The Agency Fund is used to account for employee payroll tax withholdings that are payable to other jurisdictions. The Pension Trust Fund is utilized to account for the Village's Fire Service Awards program.

**D. Measurement Focus, Basis of Accounting and Financial Presentation**

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources (current assets less current liabilities) or economic resources (all assets and liabilities). The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements and the pension trust fund are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. The Agency Fund has no measurement focus but utilizes the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Property taxes are considered to be available if collected within sixty days of the fiscal year end. A ninety day availability period is generally used for revenue recognition for most other governmental fund revenues. Property taxes associated with the current fiscal period as well as charges for services and intergovernmental revenues are considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Fees and other similar revenues are not susceptible to accrual because generally they are not measurable until received in

**Note 1 - Stewardship, Compliance and Accountability (Continued)**

cash. If expenditures are the prime factor for determining eligibility, revenues from Federal and State grants are accrued when the expenditure is made.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, net pension liability, retirement incentives, certain claims and other post employment benefit obligations are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

**E. Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position or Fund Balances**

**Deposits, Investments and Risk Disclosure**

**Cash and Equivalents** - Cash and equivalents consist of funds deposited in demand deposit accounts, time deposit accounts and certificates of deposit with original maturities of less than three months.

The Village's deposits and investment policies are governed by State statutes. The Village has adopted its own written investment policy, which provides for the deposit of funds in FDIC insured commercial banks or trust companies located within the State. The Village is authorized to use demand deposit accounts, time deposit accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury, U.S. Agencies, repurchase agreements and obligations of New York State or its political subdivisions, and accordingly, the Village's policy provides for no credit risk on investments.

Collateral is required for demand deposit accounts, time deposit accounts and certificates of deposit at 100% of all deposits not covered by Federal deposit insurance. The Village has entered into custodial agreements with the various banks which hold their deposits. These agreements authorize the obligations that may be pledged as collateral. Such obligations include, among other instruments, obligations of the United States and its agencies and obligations of the State and its municipal and school district subdivisions.

Custodial credit risk is the risk that in the event of a bank failure, the Village's deposits may not be returned to it. GASB Statement No. 40 directs that deposits be disclosed as exposed to custodial credit risk if they are not covered by depository insurance and the deposits are either uncollateralized, collateralized by securities held by the pledging financial institution or collateralized by securities held by the pledging financial institution's trust department but not in the Village's name. The Village's aggregate bank balances that were not covered by depository insurance were not exposed to custodial credit risk at May 31, 2016.

The Village was invested only in the above mentioned obligations and, accordingly, was not exposed to any interest rate risk or credit risk.

**Investments** - Investments of the Pension Trust Fund are funds that are held on deposit with a broker. The funds are invested along with the company's other assets in a variety of instruments. All investments are stated at fair value.



**Note 1 - Stewardship, Compliance and Accountability (Continued)**

**Taxes Receivable** - Real property taxes attach as an enforceable lien on real property as of June 1st and are levied and payable in two installments due in June and December. The Village has the responsibility for the billing and collection of its own taxes.

**Other Receivables** - Other receivables include amounts due from other governments and individuals for services provided by the Village. Receivables are recorded and revenues recognized as earned or as specific program expenditures are incurred. Allowances are recorded when appropriate.

**Due From/To Other Funds** - During the course of its operations, the Village has numerous transactions between funds to finance operations, provide services and construct assets. To the extent that certain transactions between funds had not been paid or received as of May 31, 2016, balances of interfund amounts receivable or payable have been recorded in the fund financial statements.

**Inventories** - There are no inventory values presented in the balance sheets of the respective funds of the Village. Purchases of inventorable items at various locations are recorded as expenditures at the time of purchase and year-end balances at these locations are not material.

**Prepaid Expenses/Expenditures** - Certain payments to vendors reflect costs applicable to future accounting periods, and are recorded as prepaid items using the consumption method in both the government-wide and fund financial statements. Prepaid expenses/expenditures consist of insurance and other costs which have been satisfied prior to the end of the fiscal year, but represent items which have been provided for in the subsequent year's budget and will benefit such periods. Reported amounts in governmental funds are equally offset by nonspendable fund balance, in the fund financial statements, which indicates that these amounts do not constitute "available spendable resources" even though they are a component of current assets.

**Capital Assets** - Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items) are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the Village as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Major outlays for capital assets and improvements are capitalized as projects are constructed. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives is not capitalized.

In the case of the initial capitalization of general infrastructure assets (i.e., those reported by governmental activities), the Village chose to include all such items regardless of their acquisition date or amount. The Village was able to estimate the historical cost for the initial reporting of these assets through backtrending (i.e., estimating the current replacement cost of the infrastructure to be capitalized and using an appropriate price-level index to deflate the cost to the acquisition year or estimated acquisition year).

## Village of Briarcliff Manor, New York

Notes to Financial Statements (Continued)  
May 31, 2016

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### **Note 1 - Stewardship, Compliance and Accountability (Continued)**

Land and construction-in-progress are not depreciated. Property, plant, equipment and infrastructure of the Village are depreciated using the straight line method over the following estimated useful lives.

<u>Class</u>	<u>Life in Years</u>
Buildings and improvements	10-40
Infrastructure	40
Machinery and equipment	5-15

The costs associated with the acquisition or construction of capital assets are shown as capital outlay expenditures on the governmental fund financial statements. Capital assets are not shown on the governmental fund balance sheet.

**Unearned Revenues** - Unearned revenues arise when assets are recognized before revenue recognition criteria have been satisfied. In government-wide financial statements, unearned revenues consist of revenue received in advance or revenue from grants received before the eligibility requirements have been met.

Unearned revenues in the fund financial statements are those where asset recognition criteria have been met, but for which revenue recognition criteria have not been met. The Village has reported unearned revenues of \$523,195 for pool, tennis and other recreation fees as well as funds from Ossining Fire District received in advance in the General Fund. These amounts have been deemed to be measurable but not "available" pursuant to generally accepted accounting principles.

**Deferred Outflows/Inflows of Resources** - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

The Village reported deferred outflows of resources of \$393,753 for a deferred loss on refunding bonds in the government-wide statement of Net Position. This amount results from the difference in the carrying value of the refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

The Village has reported deferred inflows of resources of \$30,987 for real property taxes in the General Fund. This amount is deferred and recognized as an inflow of resources in the period that the amounts become available.

The Village also reported deferred outflows/inflows of resources in relation to its pension obligations. These amounts are detailed in the discussion of the Village's pension plans in Note 3F.

**Long-Term Liabilities** - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position. Bond premiums

**Note 1 - Stewardship, Compliance and Accountability (Continued)**

and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are expended as incurred.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as Capital Projects or Debt Service funds expenditures.

**Compensated Absences** - The various collective bargaining agreements provide for the payment of accumulated vacation and sick leave upon separation of service. The liability for such accumulated leave is reflected in the government-wide Statement of Net Position as current and long-term liabilities. A liability for these amounts is reported in the governmental funds only if the liability has matured through employee resignation or retirement. The liability for compensated absences includes salary related payments, where applicable.

**Net Position** - Net position represent the difference between assets and liabilities. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the Village or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position on the Statement of Net Position includes, net investment in capital assets, restricted for debt service and special revenue funds. The balance is classified as unrestricted.

**Fund Balance** - Generally, fund balance represents the difference between the current assets, deferred outflows of resources, current liabilities and the deferred inflows of resources. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the Village is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Under this standard the fund balance classifications are as follows:

Nonspendable fund balance includes amounts that cannot be spent because they are either not in spendable form (inventories, prepaid amounts, long-term receivables) or they are legally or contractually required to be maintained intact (the corpus of a permanent fund).

Restricted fund balance is reported when constraints placed on the use of the resources are imposed by grantors, contributors, laws or regulations of other governments or imposed by law through enabling legislation. Enabling legislation includes a legally enforceable requirement that these resources be used only for the specific purposes as provided in the legislation. This fund balance classification is used to report funds that are restricted for debt service obligations and for other items contained in General Municipal Law of the State of New York.

Committed fund balance is reported for amounts that can only be used for specific purposes pursuant to formal action of the entity's highest level of decision making authority. The Board of Trustees is the highest level of decision making authority for the Village that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, these funds may only be used for the purpose specified unless

**Note 1 - Stewardship, Compliance and Accountability (Continued)**

the entity removes or changes the purpose by taking the same action that was used to establish the commitment. This classification includes certain amounts established and approved by the Village's Board of Trustees.

Assigned fund balance, in the General Fund, represents amounts constrained either by policies of the Village Trustees for amounts assigned for balancing the subsequent year's budget or the Village Treasurer for amounts assigned for encumbrances. Unlike commitments, assignments generally only exist temporarily, in that additional action does not normally have to be taken for the removal of an assignment. An assignment cannot result in a deficit in the unassigned fund balance in the General Fund. Assigned fund balance in all funds except the General Fund includes all remaining amounts, except for negative balances, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned fund balance, in the General Fund, represents amounts not classified as nonspendable, restricted, committed or assigned. The General Fund is the only fund that would report a positive amount in unassigned fund balance. For all governmental funds other than the General Fund, unassigned fund balance would necessarily be negative, since the fund's liabilities and deferred inflows of resources, together with amounts already classified as nonspendable, restricted and committed would exceed the fund's assets and deferred outflows of resources.

In order to calculate the amounts to report as restricted and unrestricted fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the Village's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the Village's policy to use fund balance in the following order: committed, assigned, and unassigned.

**F. Encumbrances**

In governmental funds, encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve applicable appropriations, is generally employed as an extension of formal budgetary integration in the General, Water and Public Library funds. Encumbrances outstanding at year-end are generally reported as assigned fund balance since they do not constitute expenditures or liabilities.

**G. Use of Estimates**

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources and disclosures of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**Note 1 - Stewardship, Compliance and Accountability (Continued)**

**H. Subsequent Events Evaluation by Management**

The Village has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, which date is September 2, 2016.

**Note 2 - Stewardship, Compliance and Accountability**

**A. Budgetary Data**

The Village follows the procedures enumerated below in establishing the budgetary data reflected in the financial statements:

- a) On or before March 20th, the budget officer submits to the Board of Trustees a tentative operating budget for the fiscal year commencing the following June 1st. The tentative budget includes the proposed expenditures and the means of financing.
- b) The Board of Trustees, on or before March 31st, meets to discuss and review the tentative budget.
- c) The Board of Trustees conducts a public hearing on the tentative budget to obtain taxpayer comments on or before April 15th.
- d) After the public hearing and on or before May 1st, the Trustees meet to consider and adopt the budget.
- e) Formal budgetary integration is employed during the year as a management control device for General, Water, Public Library and Debt Service funds.
- f) Budgets for General, Water, Public Library and Debt Service funds are legally adopted annually on a basis consistent with generally accepted accounting principles. The Capital Projects Fund is budgeted on a project basis. An annual budget is not adopted by the Board for the Special Purpose Fund.
- g) The Village Board has established legal control of the budget at the function level of expenditures. Transfers between appropriation accounts, at the function level, require approval by the Board of Trustees. Any modifications to appropriations resulting from increases in revenue estimates or supplemental reserve appropriations also require a majority vote by the Board.
- h) Appropriations in General, Water, Public Library and Debt Service funds lapse at the end of the fiscal year, except that outstanding encumbrances are reappropriated in the succeeding year pursuant to the Uniform System of Accounts promulgated by the Office of the State Comptroller.

Budgeted amounts are as originally adopted, or as amended by the Board of Trustees.

**Note 2 - Stewardship, Compliance and Accountability (Continued)**

**B. Property Tax Limitation**

The Village is permitted by the Constitution of the State of New York to levy taxes up to 2% of the five year average full valuation of taxable real estate located within the Village, exclusive of the amount raised for the payment of interest on and redemption of long-term debt. In accordance with this definition, the maximum amount of the levy for the 2015-2016 fiscal year was \$36,528,967. The Village levied \$10,644,773 leaving an additional \$25,884,194 of real property tax limitation.

On June 24, 2011, the Governor signed Chapter 97 of the Laws of 2011 ("Tax Levy Limitation Law"). This applies to all local governments.

The Tax Levy Limitation Law restricts the amount of real property taxes that may be levied by a Village in a particular year. The original legislation that established the Tax Levy Limitation Law was set to expire on June 16, 2016. Chapter 20 of the Laws of 2015 extends the Tax Levy Limitation Law through June 2020.

The following is a brief summary of certain relevant provisions of the Tax Levy Limitation Law. The summary is not complete and the full text of the Tax Levy Limitation Law should be read in order to understand the details and implementations thereof.

The Tax Levy Limitation Law imposes a limitation on increases in the real property tax levy, subject to certain exceptions. The Tax Levy Limitation Law permits the Village to increase its overall real property tax levy over the tax levy of the prior year by no more than the "Allowable Levy Growth Factor," which is the lesser of one and two-one hundredths or the sum of one plus the Inflation Factor; provided, however that in no case shall the levy growth factor be less than one. The "Inflation Factor" is the quotient of: (i) the average of the National Consumer Price Indexes determined by the United States Department of Labor for the twelve-month period ending six months prior to the start of the coming fiscal year minus the average of the National Consumer Price Indexes determined by the United States Department of Labor for the twelve-month period ending six months prior to the start of the prior fiscal year, divided by (ii) the average of the National Consumer Price Indexes determined by the United States with the result expressed as a decimal to four places. The Village is required to calculate its tax levy limit for the upcoming year in accordance with the provision above and provide all relevant information to the New York State Comptroller prior to adopting its budget. The Tax Levy Limitation Law sets forth certain exclusions to the real property tax levy limitation of the Village, including exclusions for certain portions of the expenditures for retirement system contributions and tort judgments payable by the Village. The Village Board of Trustees may adopt a budget that exceeds the tax levy limit for the coming fiscal year, only if the Village Board of Trustees first enacts, by a vote of at least sixty percent of the total voting power of the Village Board of Trustees, a local law to override such limit for such coming fiscal year.

**C. Cumulative Effect of Change in Accounting Principle**

For the year ended May 31, 2016, the Village implemented GASB Statement No. 68, "*Accounting and Financial Reporting for Pensions*" and GASB Statement No. 71, "*Pension Transition for Contributions Made Subsequent to the Measurement Date*". These statements seek to improve accounting and financial reporting by state and local governments for pensions by establishing standards for measuring and recognizing liabilities, deferred outflows/inflows of resources and expenses/expenditures. These statements also require the identification of the methods and

## Village of Briarcliff Manor, New York

### Notes to Financial Statements (Continued)

May 31, 2016

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#### **Note 2 - Stewardship, Compliance and Accountability (Continued)**

assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value and attribute that present value to the periods of employee service. As a result of adopting these standards, the government-wide financial statements reflect a cumulative effect for the change in accounting principle of \$157,633.

##### **D. Prior Period Adjustment**

The opening balance as of June 1, 2015 for the government-wide financial statements has been restated to include a prior period adjustment of \$2,939,147 due to additional accumulated depreciation.

##### **E. Excess of Actual Expenditures Over Budget**

The following functional expenditure categories exceeded budgetary authorization by the amounts indicated:

Water Fund	
Transfers out – Capital Projects Fund	\$ 174,650
Library Fund	
General Government Support	19,111

##### **F. Fund Deficits**

The Library Fund has an unassigned deficit in the amount of \$7,932 at May 31, 2016. The deficit will be addressed in a subsequent year.

#### **Note 3 - Detailed Notes on All Funds**

##### **A. Taxes Receivable**

Taxes receivable at May 31, 2016 consisted of the following -

Tax Liens	<u>\$ 40,744</u>
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Taxes receivable are partially offset by deferred tax revenues of \$30,987, which represents an estimate of the taxes receivable which will not be collected within the first sixty days of the subsequent year.

##### **B. Due From/To Other Funds**

The balances reflected as due from/to other funds at May 31, 2016 were as follows:

<u>Fund</u>	<u>Due From</u>	<u>Due To</u>
General	\$ 165,334	\$ 435,700
Water	-	23,822
Capital Projects	23,330	-
Debt Service	265,900	-
Non-Major Governmental	4,958	-
	<u>\$ 459,522</u>	<u>\$ 459,522</u>

# Village of Briarcliff Manor, New York

## Notes to Financial Statements (Continued) May 31, 2016

### Note 3 - Detailed Notes on All Funds (Continued)

The outstanding balances between funds results mainly from the time lag between the dates that 1) interfund goods and services are provided or reimbursable expenditures occur, 2) transactions are recorded in the accounting system and 3) payments between funds are made.

#### C. Capital Assets

Changes in the Village's capital assets are as follows:

	June 1, 2015, as Reported	Prior Period Adjustment	Balance June 1, 2015 (Restated)	Additions	Deletions	Balance May 31, 2016
Capital assets, not being depreciated						
Land	\$ 855,947	\$ -	\$ 855,947	\$ -	\$ -	\$ 855,947
Construction-in-progress	4,116,100		4,116,100	3,910,492	1,721,824	6,304,768
Total Capital Assets, not being depreciated	<u>\$ 4,972,047</u>	<u>\$ -</u>	<u>\$ 4,972,047</u>	<u>\$ 3,910,492</u>	<u>\$ 1,721,824</u>	<u>\$ 7,160,715</u>
Capital assets, being depreciated						
Buildings and improvements	\$ 18,836,779	\$ -	\$ 18,836,779	\$ 2,003,310	\$ -	\$ 20,840,089
Infrastructure	47,524,642	-	47,524,642	-	-	47,524,642
Machinery and equipment	11,123,606	-	11,123,606	948,996	349,839	11,722,763
Total Capital Assets, being depreciated	<u>77,485,027</u>	<u>-</u>	<u>77,485,027</u>	<u>2,952,306</u>	<u>349,839</u>	<u>80,087,494</u>
Less Accumulated Depreciation for						
Buildings and improvements	8,006,415	-	8,006,415	1,270,736	-	9,277,151
Infrastructure	11,112,411	2,939,147	14,051,558	1,013,230	-	15,064,788
Machinery and equipment	8,627,385	-	8,627,385	776,177	349,839	9,053,723
Total Accumulated Depreciation	<u>27,746,211</u>	<u>2,939,147</u>	<u>30,685,358</u>	<u>3,060,143</u>	<u>349,839</u>	<u>33,395,662</u>
Total Capital Assets, being depreciated, net	<u>\$ 49,738,816</u>	<u>\$ (2,939,147)</u>	<u>\$ 46,799,669</u>	<u>\$ (107,837)</u>	<u>\$ -</u>	<u>\$ 46,691,832</u>
Governmental Activities Capital Assets, net	<u>\$ 54,710,863</u>	<u>\$ (2,939,147)</u>	<u>\$ 51,771,716</u>	<u>\$ 3,802,655</u>	<u>\$ 1,721,824</u>	<u>\$ 53,852,547</u>

Depreciation expense was charged to the Village's functions and programs as follows:

Governmental Activities	
General Government Support	\$ 306,221
Public Safety	144,312
Health	137,374
Transportation	403,366
Culture and Recreation	127,297
Home and Community Services	<u>1,941,575</u>
Total Depreciation Expense	<u>\$ 3,060,143</u>



**Village of Briarcliff Manor, New York**

Notes to Financial Statements (Continued)  
May 31, 2016

**Note 3 - Detailed Notes on All Funds (Continued)**

**D. Accrued Liabilities**

Accrued liabilities at May 31, 2016 were as follows:

	General Fund	Water Fund	Other Governmental	Total
Payroll and Employee Benefits	<u>\$ 106,800</u>	<u>\$ 62,609</u>	<u>\$ 16,989</u>	<u>\$ 186,398</u>

**E. Short-Term Capital Borrowings**

The schedule below details the changes in short-term capital borrowings.

Purpose	Original Issue Date	Maturity Date	Interest Rate	Balance June 1, 2015	New Issues	Redemptions	Balance May 31, 2016
Village Restoration Walls and Barriers	2/13/2013	-	- %	\$ 37,226	\$ -	\$ 37,226	\$ -
Aqueduct Tap (MEGA)	2/13/2013	-	-	295,465	-	295,465	-
Building Restorations	5/18/2016	5/18/2017	0.80	-	816,000	-	816,000
				<u>\$ 332,691</u>	<u>\$ 816,000</u>	<u>\$ 332,691</u>	<u>\$ 816,000</u>

Liabilities for bond anticipation notes are generally accounted for in the Capital Projects Fund. Bond anticipation notes issued for judgments or settled claims are recorded in the fund paying the claim. Principal payments on bond anticipation notes must be made annually. State law requires that bond anticipation notes issued for capital purposes or judgments be converted to long-term obligations generally within five years after the original issue date. However, bond anticipation notes issued for assessable improvement projects may be renewed for periods equivalent to the maximum life of the permanent financing, provided that stipulated annual reductions of principal are made.

Interest expenditures of \$4,990 were recorded in the fund financial statements in the following funds:

Fund	Amount
General	558
Water	<u>4,432</u>
	<u>\$ 4,990</u>

Interest expense of \$4,248 was recorded in the government-wide financial statements.

# Village of Briarcliff Manor, New York

## Notes to Financial Statements (Continued) May 31, 2016

### Note 3 - Detailed Notes on All Funds (Continued)

#### F. Long-Term Liabilities

The following table summarizes changes in the Village's long-term indebtedness for the year ended May 31, 2016:

	Balance as Reported May 31, 2015	Cumulative Effect of Change in Accounting Principle	Balance June 1, 2015	New Issues/ Additions	Maturities and/or Payments	Balance May 31, 2016	Due Within One Year
Bonds Payable							
Capital construction	\$ 45,295,698	\$ -	\$ 45,295,698	\$ -	\$ 2,868,100	\$ 42,427,598	\$ 2,765,050
Judgments and claims	7,402	-	7,402	-	-	7,402	7,402
	45,303,100	-	45,303,100	-	2,868,100	42,435,000	2,772,452
Add							
Unamortized premium on bonds	173,854	-	173,854	-	25,628	148,226	-
	45,476,954	-	45,476,954	-	2,893,728	42,583,226	2,772,452
Other Non-Current Liabilities							
Compensated Absences	486,196	-	486,196	57,647	62,543	481,300	48,000
Net Pension Liability	-	779,988	779,988	4,957,907	1,264,914	4,472,981	-
Retirement Incentive Payable	51,326	-	51,326	-	51,326	-	-
Claims Payable	920,000	-	920,000	-	40,000	880,000	40,000
Other Post Employment Benefit Obligations Payable	7,290,000	-	7,290,000	2,020,000	630,000	8,680,000	-
Total Long-Term Liabilities	\$ 54,224,476	\$ 779,988	\$ 55,004,464	\$ 7,035,554	\$ 4,942,511	\$ 57,097,507	\$ 2,860,452

Each governmental fund's liability for compensated absences, net pension liability, retirement incentive payable, claims payable and other post employment benefit obligations is liquidated by the General, Water and Library funds. The Village's indebtedness for bonds is liquidated by the Debt Service Fund, which is funded primarily by the General and Water Funds.

#### Bonds Payable

Purpose	Year of Issue	Original Issue Amount	Final Maturity	Interest Rate	Amount Outstanding at May 31, 2016
Public Improvements	2006	9,626,000	October, 2027	3.750-4.000 %	\$ 475,000
Public Improvements	2008	7,295,000	September, 2029	3.000-5.000	5,540,000
Refunding Bonds	2008	1,585,000	October, 2015	3.000-4.000	-
Refunding Bonds	2010	3,305,000	March, 2020	4.000-5.000	1,405,000
Public Improvements	2012	6,173,017	September, 2031	2.000-4.000	5,220,000
EFC Water	2013	10,359,020	May, 2032	.304-3.044	8,470,000
Public Improvements	2014	6,318,559	March, 2034	1.250-4.000	5,805,000
Public Improvements	2014	8,178,100	October, 2034	2.500-3.250	7,905,000
Refunding Bonds	2015	7,915,000	October, 2026	2.000-2.250	7,615,000
					<u>\$ 42,435,000</u>

Interest expenditures of \$1,285,527 were recorded in the fund financial statements in the Debt Service Fund. Interest expense of \$1,201,534 was recorded in the government-wide financial statements.

## Village of Briarcliff Manor, New York

Notes to Financial Statements (Continued)  
May 31, 2016

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### **Note 3 - Detailed Notes on All Funds (Continued)**

#### **Payments to Maturity**

The annual requirements to amortize all outstanding bonded debt as of May 31, 2016, including interest payments of \$10,113,746 are as follows:

Year Ended May 31,	Principal	Interest	Total
2017	\$ 2,765,000	\$ 1,135,764	\$ 3,900,764
2018	2,810,000	1,070,676	3,880,676
2019	2,830,000	1,003,855	3,833,855
2020	2,845,000	935,643	3,780,643
2021	2,530,000	859,545	3,389,545
2022-2026	13,495,000	3,317,927	16,812,927
2027-2031	10,915,000	1,541,354	12,456,354
2032-2035	4,245,000	248,982	4,493,982
	<u>\$ 42,435,000</u>	<u>\$ 10,113,746</u>	<u>\$ 52,548,746</u>

The above general obligation bonds are direct obligations of the Village for which its full faith and credit are pledged and are payable from taxes levied on all taxable real property within the Village.

#### **Prior Year Defeasance of Debt**

In prior years, the village defeased various purpose serial bonds by placing the proceeds of new bonds and certain defined revenues in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the Village's financial statements. At May 31, 2016, \$5,910,000 of bonds outstanding are considered defeased.

#### **Retirement Incentive Payable**

Chapter 105 of the Laws of 2010 authorizes the adoption of the Early Retirement Incentive Programs Part A. Part A of the program provides eligible employees one month of additional service credit for each year of service up to 36 months. The estimated cost of the program was approximately 60% of the employee's final average salary. The final payment was made during the current year and there is no balance due at May 31, 2016. The current year payment of \$51,326 was charged to the General Fund.

#### **Compensated Absences**

Pursuant to collective bargaining agreements, the Village is required to pay employees their accumulated vacation and compensatory time. Upon termination of employment, any unused vacation and compensatory time shall be paid to the employee at the current rate of pay. Police Department employees hired on or before May 31, 1997 are paid upon retirement for accumulated sick leave at the rate of 2 days for every 3 days, up to a maximum of 195 days. Employees hired after June 1, 1997 are paid upon retirement for accumulated sick leave at the rate of one day for every 2 days up to a maximum of 195 days. The value of the compensated absences has been reflected in the government-wide financial statements.

## Village of Briarcliff Manor, New York

Notes to Financial Statements (Continued)  
May 31, 2016

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### **Note 3 - Detailed Notes on All Funds (Continued)**

#### **Pension Plans**

##### *New York State and Local Retirement System*

The Village participates in the New York State and Local Employees' Retirement System ("ERS") and the New York State and Local Police and Fire Retirement System ("PFRS") which are collectively referred to as the New York State and Local Retirement System ("System"). These are cost-sharing, multiple-employer defined benefit pension plans. The System provides retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund ("Fund"), which was established to hold all net assets and record changes in plan net position. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. The Comptroller is an elected official determined in a direct statewide election and serves a four year term. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State Retirement and Social Security Law ("NYSRSSL"). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The Village also participates in the Public Employees' Group Life Insurance Plan, which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. That report, including information with regard to benefits provided may be found at [www.osc.state.ny.us/retire/publications/index.php](http://www.osc.state.ny.us/retire/publications/index.php) or obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12244.

The System is noncontributory except for employees who joined after July 27, 1976, who contribute 3% of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010, who generally contribute between 3% and 6% of their salary for their entire length of service. Under the authority of the NYSRSSL, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the System's fiscal year ending March 31. The employer contribution rates for the plan's year ending in 2016 are as follows:

	<u>Tier/Plan</u>	<u>Rate</u>
ERS	1 75I	25.2 %
	3 A14	18.8
	4 A15	18.8
	5 A15	15.5
	6 A15	10.5
PFRS	2 384D	24.7 %

At May 31, 2016, the Village reported a liability of \$2,933,676 for its proportionate share of the net pension liability of ERS and a liability of \$1,539,305 for its proportionate share of the net pension liability of PFRS. The net pension liability was measured as of March 31, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Village's proportion of the net pension liability was based on a computation of the actuarially determined indexed present value of future compensation by

## Village of Briarcliff Manor, New York

Notes to Financial Statements (Continued)  
May 31, 2016

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### Note 3 - Detailed Notes on All Funds (Continued)

employer relative to the total of all participating members. At March 31, 2016, the Village's proportion was .0182780% for ERS and .0519897% for PFRS. For ERS this was an increase of 0.0000043% and for PFRS this was a decrease of 0.0071034% from the proportion measured as of March 31, 2015.

For the year ended May 31, 2016, the Village recognized pension expense in the government-wide financial statements of \$1,129,192 for ERS and \$612,244 for PFRS. Pension expenditures of \$898,664 for ERS and \$543,404 for PFRS were recorded in the fund financial statements and were charged to the following funds:

	<u>ERS</u>	<u>PFRS</u>
General Fund	\$ 633,317	\$ 543,404
Library	65,629	-
Water	<u>199,718</u>	<u>-</u>
Total	<u>\$ 898,664</u>	<u>\$ 543,404</u>

At May 31, 2016, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>ERS</u>	<u>PFRS</u>
	<u>Deferred Outflows of Resources</u>	<u>Deferred Outflows of Resources</u>
Differences between expected and actual experience	\$ 14,825	\$ 13,806
Changes of assumptions	782,323	663,589
Net difference between projected and actual earnings on pension plan investments	1,740,417	862,656
Changes in proportion and differences between Village contributions and proportionate share of contributions	35,475	195,020
Village contributions subsequent to the measurement date	<u>125,529</u>	<u>203,603</u>
	<u>\$ 2,698,569</u>	<u>\$ 1,938,674</u>

**Village of Briarcliff Manor, New York**

Notes to Financial Statements (Continued)  
May 31, 2016

**Note 3 - Detailed Notes on All Funds (Continued)**

	<u>ERS</u>	<u>PFRS</u>
	<u>Deferred Inflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 347,738	\$ 232,724
Changes of assumptions	-	-
Net difference between projected and actual earnings on pension plan investments	-	-
Changes in proportion and differences between Village contributions and proportionate share of contributions	<u>31,942</u>	<u>8,859</u>
	<u>\$ 379,680</u>	<u>\$ 241,583</u>

The \$125,529 and \$203,603 reported as deferred outflows of resources related to ERS and PFRS, respectively, resulting from the Village's accrued contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended March 31, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to ERS and PFRS will be recognized in pension expense as follows:

<u>Year Ended March 31,</u>	<u>ERS</u>	<u>PFRS</u>
2017	\$ 553,616	\$ 354,297
2018	553,616	354,297
2019	553,616	354,297
2020	532,512	342,286
2021	-	88,311

The total pension liability for the March 31, 2016 measurement date was determined by using an actuarial valuation as of April 1, 2015, with update procedures used to roll forward the total pension liabilities to March 31, 2016. The total pension liabilities for the March 31, 2015 measurement date were determined by using an actuarial valuation as of April 1, 2014. Significant actuarial assumptions used in the April 1, 2015 valuation were as follows:

Actuarial cost method	Entry age normal
Inflation	2.5%
Salary scale	3.8% in ERS, 4.5% in PFRS indexed by service
Investment rate of return	7.0% compounded annually, net of investment expenses, including inflation
Cost of living adjustments	1.3% annually

Annuitant mortality rates are based on the April 1, 2005 – March 31, 2010 System's experience with adjustments for mortality improvements based on Society of Actuaries Scale MP-2014.

The actuarial assumptions used in the April 1, 2015 valuation are based on the results of an actuarial experience study for the period April 1, 2005 - March 31, 2015.

The long-term expected rate of return on pension plan investments was determined in

# Village of Briarcliff Manor, New York

Notes to Financial Statements (Continued)  
May 31, 2016

## Note 3 - Detailed Notes on All Funds (Continued)

accordance with Actuarial Standard of Practice ("ASOP") No. 27, *Selection of Economic Assumptions for Measuring Pension Obligations*. ASOP No. 27 provides guidance on the selection of an appropriate assumed investment rate of return. Consideration was given to expected future real rates of return (expected returns, net of pension plan investment expense and inflation) for equities and fixed income as well as historical investment data and plan performance. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2015 and 2014 are summarized below.

Asset Type	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	38 %	7.30 %
International Equity	13	8.55
Private Equity	10	11.00
Real Estate	8	8.25
Absolute Return Strategies	3	6.75
Opportunistic Portfolio	3	8.60
Real Assets	3	8.65
Bonds and Mortgages	18	4.00
Cash	2	2.25
Inflation Indexed Bonds	2	4.00
	<u>100 %</u>	

The discount rate used to calculate the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based upon those assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The following presents the Village's proportionate share of the net pension liability calculated using the discount rate of 7.0%, as well as what the Village's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower (6.5%) or 1 percentage point higher (8.5%) than the current rate:

	1% Decrease (6.0%)	Current Assumption (7.0%)	1% Increase (8.0%)
Village's proportionate share of the ERS net pension liability (asset)	<u>\$ 6,615,226</u>	<u>\$ 2,933,676</u>	<u>\$ (177,077)</u>
Village's proportionate share of the PFRS net pension liability (asset)	<u>\$ 3,438,200</u>	<u>\$ 1,539,305</u>	<u>\$ (52,380)</u>

## Village of Briarcliff Manor, New York

Notes to Financial Statements (Continued)  
May 31, 2016

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### **Note 3 - Detailed Notes on All Funds (Continued)**

The components of the collective net pension liability as of the March 31, 2015 measurement date were as follows:

	ERS	PFRS
Total pension liability	\$ 172,303,544,000	\$ 30,347,727
ERS fiduciary net position	156,253,265,000	27,386,940
Employers' net pension liability	<u>\$ 16,050,279,000</u>	<u>\$ 2,960,787</u>
ERS fiduciary net position as a percentage of total pension liability	<u>90.7%</u>	<u>90.2%</u>

Employer contributions to ERS and PFRS are paid annually and cover the period through the end of the System's fiscal year, which is March 31<sup>st</sup>. Retirement contributions as of May 31, 2016 represent the employer contribution for the period of April 1, 2016 through May 31, 2016 based on prior year ERS and PFRS wages multiplied by the employers' contribution rate, by tier. Retirement contributions to ERS and PFRS for the two months ended May 31, 2016 were \$125,529 and \$203,603, respectively.

#### *Voluntary Defined Contribution Plan*

The Village also offers a defined contribution plan to all non-union employees hired on or after July 1, 2013 and earning at the annual full-time salary rate of \$75,000 or more. The employee contribution is between 3% and 6% depending on salary and the Village will contribute 8%. Employer contributions vest after 366 days of service. No current employees participated in this program.

#### **Pension Trust - Service Awards Program**

The Village, pursuant to Article 11-A of General Municipal Law and legislative resolution, has established a Service Awards Program ("Program") for volunteer firefighters. This Program is a single employer defined contribution plan. Active volunteer firefighters, upon attainment of age 18, and upon earning 50 or more points, in a calendar year after 1990, under the provisions of the Program point system, are eligible to become participants in the Program. Participants are fully vested upon attainment of entitlement age, upon death or general disablement and after earning five years of service credit. A participant upon attainment of entitlement age (the later of age 65 or the participant's age after earning 50 program points) shall be able to receive their service award. The maximum annual contribution is \$700 per individual for each year of service. The Program also provides disability and death benefits. Contributions are not required by participants. The Trustees of the Program, which are the members of the Village's Board, are authorized to invest the funds in authorized investment vehicles.

The Village's obligation to continue funding is governed by New York State Law and Program provisions. The Village's contribution for the calendar year was \$66,960. This amount was charged to General Fund expenditures.



**Note 3 - Detailed Notes on All Funds (Continued)**

**Claims Payable**

During the 2014-15 fiscal year, the Village entered into a settlement agreement with another municipality where it agreed to pay \$920,000 in annual installments of \$40,000 with no interest for a dispute regarding the Full Water Supply Project. This amount has been reflected in the government-wide financial statements.

**Other Post Employment Benefit Obligations Payable**

In addition to providing pension benefits, the Village provides certain health care benefits for retired employees through a single employer defined benefit plan. The various collective bargaining agreements stipulate the employees covered and the percentage of contribution. Contributions by the Village may vary according to length of service. The cost of providing post employment health care benefits is shared between the Village and the retired employee. Substantially all of the Village's employees may become eligible for those benefits if they reach normal retirement age while working for the Village. The cost of retiree health care benefits is recognized as expenditure as claims are paid in the fund financial statements.

The Village's annual other post/employment benefit ("OPEB") cost (expense) is calculated based on the annual required contribution, ("ARC"), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. GASB Statement No. 45 establishes standards for the measurement, recognition and display of the expenses and liabilities for retirees' medical insurance. As a result, reporting of expenses and liabilities will no longer be done under the "pay-as-you-go" approach. Instead of expensing the current year premiums paid, a per capita claims cost will be determined, which will be used to determine a "normal cost", an "actuarial accrued liability", and ultimately the ARC. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years.

Actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. These amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Calculations are based on the OPEB benefits provided under the terms of the substantive plan in effect at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. In addition, the assumptions and projections utilized do not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. The actuarial calculations of the OPEB plan reflect a long-term perspective.

The Village is required to accrue on the government-wide financial statements the amounts necessary to finance the Plan as actuarially determined, which is equal to the balance not paid by plan members. Funding for the Plan has been established on a pay-as-you-go basis. The assumed rates of increase in postretirement benefits are as follows:

**Village of Briarcliff Manor, New York**

Notes to Financial Statements (Continued)  
May 31, 2016

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**Note 3 - Detailed Notes on All Funds (Continued)**

<u>Year Ended May 31,</u>	<u>Rate</u>
2017	9.50 %
2018	9.00
2019	8.50
2020	8.00
2021	7.50
2022	7.00
2023	6.50
2024	6.00
2025	5.50
2026+	5.00

The amortization basis is the level percentage of payroll method with an open amortization approach with 23 years remaining in the amortization period. The actuarial assumptions included a 4.5% investment rate of return and a 3.0% inflation rate. The Village currently has no assets set aside for the purpose of paying postemployment benefits. The actuarial cost method utilized was the unit credit method.

The number of participants as of May 31, 2016 was as follows:

Active Employees	68
Retired Employees	<u>54</u>
	<u><u>122</u></u>

Amortization Component:	
Actuarial Accrued Liability as of June 1, 2014	\$ 23,290,000
Assets at Market Value	<u>-</u>
Unfunded Actuarial Accrued Liability ("UAAL")	<u><u>\$ 23,290,000</u></u>
Funded Ratio	<u><u>0.00%</u></u>
Covered Payroll (active plan members)	<u><u>\$ 7,460,000</u></u>
UAAL as a Percentage of Covered Payroll	<u><u>312%</u></u>
Annual Required Contribution	\$ 2,120,000
Interest on Net OPEB Obligation	330,000
Adjustment to Annual Required Contribution	<u>(430,000)</u>
Annual OPEB Cost	2,020,000
Contributions Made	<u>(630,000)</u>
Increase in Net OPEB Obligation	1,390,000
Net OPEB Obligation - Beginning of Year	<u>7,290,000</u>
Net OPEB Obligation - End of Year	<u><u>\$ 8,680,000</u></u>

## Village of Briarcliff Manor, New York

### Notes to Financial Statements (Continued) May 31, 2016

#### **Note 3 - Detailed Notes on All Funds (Continued)**

The Village's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for the current and two preceding years is as follows:

<u>Fiscal Year Ended May 31,</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2016	\$ 2,020,000	31.2 %	\$ 8,680,000
2015	1,960,000	32.1	7,290,000
2014	2,000,000	32.0	5,960,000

The schedule of funding progress for the OPEB plan immediately following the notes to the financial statements presents multi-year trend information about whether the actuarial value of the plan assets is increasing or decreasing relative to the actuarial accrued liability for the benefits over time.

#### **G. Revenues and Expenditures**

##### **Interfund Transfers**

Interfund transfers are defined as the flow of assets, such as cash or goods and services, without the equivalent flow of assets in return. The interfund transfers reflected below have been reflected as transfers.

<u>Transfers Out</u>	<u>Transfers in</u>					<u>Total</u>
	<u>General Fund</u>	<u>Water Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Non-Major Governmental Funds</u>	
General Fund	\$ -	\$ -	\$ 101,533	\$ 2,262,016	\$ 589,835	\$ 2,953,384
Water Fund	783,251	-	795,143	1,891,612	-	3,470,006
Capital Projects Fund	550	242,199	-	31,346	-	274,095
Debt Service Fund	180,151	453,040	-	-	-	633,191
	<u>\$ 963,952</u>	<u>\$ 695,239</u>	<u>\$ 896,676</u>	<u>\$ 4,184,974</u>	<u>\$ 589,835</u>	<u>\$ 7,330,676</u>

Transfers are used to 1) move funds earmarked in the operating funds to fulfill commitments for Capital Projects Fund expenditures, 2) move funds from the operating funds to the Debt Service Fund as debt service principal and interest payments become due and 3) move amounts earmarked in the operating funds to fulfill commitments of the General, Water and Public Library funds.

#### **H. Net Position**

The components of net position are detailed below:

*Net Investment in Capital Assets* - the component of net position that reports the difference between capital assets less both the accumulated depreciation and the outstanding balance of debt, excluding unexpended bond proceeds, that is directly attributable to the acquisition, construction or improvement of those assets.

**Village of Briarcliff Manor, New York**

Notes to Financial Statements (Continued)  
May 31, 2016

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**Note 3 - Detailed Notes on All Funds (Continued)**

*Restricted for Debt Service* - the component of net position that reports the difference between assets and liabilities with constraints placed on their use by Local Finance Law.

*Restricted for Capital Projects* - the component of net position that reports the amounts restricted for capital projects, exclusive of unexpended bond proceeds and unrestricted interest earnings.

*Restricted for Special Revenue Funds* - the component of net position that represents funds restricted for specific purposes under New York State law or by external parties and/or statutes.

*Unrestricted* - all other amounts that do not meet the definition of "restricted" or "net investment in capital assets".

Village of Briarcliff Manor, New York

Notes to Financial Statements (Continued)  
May 31, 2016

**Note 3 - Detailed Notes on All Funds (Continued)**

**J. Fund Balances**

	2016						2015					
	General Fund	Water Fund	Capital Projects Fund	Debt Service Fund	Non-Major Governmental Funds	Total	General Fund	Water Fund	Capital Projects Fund	Debt Service Fund	Non-Major Governmental Funds	Total
Nonspendable												
Prepaid expenditures	\$ 99,937	\$ 1,150	\$ -	\$ -	\$ -	\$ 101,087	\$ 99,271	\$ 1,150	\$ -	\$ -	\$ -	\$ 100,421
Restricted												
Capital projects	-	-	4,543,143	-	-	4,543,143	-	-	8,326,074	-	-	8,326,074
Future capital projects	-	-	-	-	-	-	-	601,546	-	-	-	601,546
Debt service	-	-	-	215,900	-	215,900	-	-	-	59,398	-	59,398
Special purpose	-	-	-	-	-	-	-	-	-	-	41,160	41,160
Total Restricted	-	-	4,543,143	215,900	-	4,759,043	-	601,546	8,326,074	59,398	41,160	9,028,178
Assigned												
Purchases on order												
General government support	67,146	-	-	-	-	67,146	41,318	-	-	-	-	41,318
Public safety	8,000	-	-	-	-	8,000	83,151	-	-	-	-	83,151
Transportation	-	-	-	-	-	-	-	-	-	-	-	-
Culture and recreation	7,500	-	-	-	-	7,500	-	-	-	-	-	-
Home and community services	4,360	-	-	-	-	4,360	-	-	-	-	-	-
	87,006	-	-	-	-	87,006	124,469	-	-	-	-	124,469
Subsequent years' expenditures	-	-	-	50,000	-	50,000	-	-	-	50,000	-	50,000
Water Fund	-	2,013,626	-	-	-	2,013,626	-	1,895,129	-	-	-	1,895,129
Library Fund	-	-	-	-	-	-	-	-	-	-	10,379	10,379
Total Assigned	87,006	2,013,626	-	50,000	-	2,150,632	124,469	1,895,129	-	50,000	10,379	2,079,977
Unassigned	2,093,619	-	-	-	(7,932)	2,085,687	1,654,761	-	-	-	-	1,654,761
Total Fund Balances	\$ 2,280,562	\$ 2,014,776	\$ 4,543,143	\$ 265,900	\$ (7,932)	\$ 9,096,449	\$ 1,878,501	\$ 2,497,825	\$ 8,326,074	\$ 109,398	\$ 51,539	\$ 12,863,337

**Note 3 - Detailed Notes on All Funds (Continued)**

Certain elements of fund balance are described above. Those additional elements which are not reflected in the statement of net position but are reported in the governmental funds balance sheet are described below.

Prepaid Expenditures has been provided to account for certain payments made in advance. The amount is classified as nonspendable to indicate that funds are not "available" for appropriation or expenditure even though they are a component of current assets.

Purchases on order are assigned and represent the Village's intention to honor the contracts in process at year-end. The subsequent year's appropriation will be amended to provide authority to complete the transactions.

Subsequent year's expenditures represent that at May 31, 2016, the Village has assigned the above amount to be appropriated for the ensuing year's budget.

Unassigned fund balance represents amounts not classified as non-spendable, restricted or assigned. Unassigned fund balance in the Library Fund represents the excess of cumulative expenditures over current funding.

**Note 4 - Summary Disclosure of Significant Contingencies**

**A. Litigation**

There are currently pending tax certiorari proceedings, the results of which could require the payment of future tax refunds by the Village if existing assessment rolls are modified based on the outcome of the litigation proceedings. However, the amount of these possible refunds cannot be determined at the present time. Any payments resulting from adverse decisions will be funded in the year the payment is made.

The Village, in common with other municipalities, receives numerous notices of claims for money damages arising generally from false arrest, malicious prosecution, false imprisonment or personal injury. Of the claims currently pending, none are expected to have a material effect on the financial position of the Village, if adversely settled.

**B. Contingencies**

The Village participates in various Federal grant programs. These programs maybe subject to program compliance audits pursuant to the Single Audit Act. Accordingly, the Village's compliance with applicable grant requirements may be established at a future date. The amount of expenditures, which may be disallowed by the granting agencies cannot be determined at this time, although the Village anticipates such amounts, if any, to be immaterial.

**C. Risk Management**

The Village purchases various insurance coverages to reduce its exposure to loss. The Village maintains a general liability policy with coverage up to \$1 million. The Village also maintains a public officials liability policy with coverage up to \$1 million per occurrence and \$2 million in the aggregate, a law enforcement liability policy with coverage up to \$1 million per occurrence and \$2 million in the aggregate and an excess liability policy with coverage up to \$10 million per occurrence and \$20 million in the aggregate. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years. The Village purchases conventional medical and workers' compensation coverage.

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**Village of Briarcliff Manor, New York**

Required Supplementary Information  
Schedule of Funding Progress  
Other Post Employment Benefits  
Last Three Fiscal Years

Valuation Date	Actuarial		Unfunded Actuarial Accrued Liability	Funded Ratio	Covered Payroll	Unfunded Liability as a Percentage of Covered Payroll
	Value of Assets	Accrued Liability				
June 1, 2013	\$ -	\$ 21,250,000	\$ 21,250,000	- %	\$ 6,810,000	312.04 %
June 1, 2014	-	21,260,000	21,260,000	-	6,520,000	326.07
June 1, 2015	-	23,290,000	23,290,000	-	7,460,000	312.20

## Village of Briarcliff Manor, New York

### Required Supplementary Information - Schedule of the Village's Proportionate Share of the Net Pension Liability New York State and Local Employees' Retirement System Last Ten Fiscal Years (1)

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	<u>2016 (2)</u>
Village's proportion of the net pension liability (asset)	<u>0.0182780%</u>
Village's proportionate share of the net pension liability (asset)	<u>\$ 2,933,676</u>
Village's covered-employee payroll	<u>\$ 4,216,411</u>
Village's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	<u>69.58%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>90.70%</u>

Note - The amounts presented for each fiscal year were determined as of the March 31 measurement date within the current fiscal year.

(1) Data not available prior to fiscal year 2016 implementation of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*.

(2) The discount rate used to calculate the total pension liability was decreased from 7.5% to 7.0% effective with the March 31, 2016 measurement date.



**Village of Briarcliff Manor, New York**

Required Supplementary Information - Schedule of Contributions  
New York State and Local Employees' Retirement System  
Last Ten Fiscal Years (1)

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	<u>2016</u>
Contractually required contribution	\$ 838,886
Contributions in relation to the contractually required contribution	<u>(838,886)</u>
Contribution deficiency (excess)	<u>\$ -</u>
Village's covered-employee payroll	<u>\$ 4,240,033</u>
Contributions as a percentage of covered-employee payroll	<u>19.78%</u>

(1) Data not available prior to fiscal year 2016 implementation of Governmental Accounting Standards  
Board Statement No. 68, *Accounting and Financial Reporting for Pensions*.

## Village of Briarcliff Manor, New York

### Required Supplementary Information - Schedule of the Village's Proportionate Share of the Net Pension Liability New York State and Local Police and Fire Retirement System Last Ten Fiscal Years (1)

	<u>2016</u>
Village's proportion of the net pension liability (asset)	<u>0.0518970%</u>
Village's proportionate share of the net pension liability (asset)	<u>\$ 1,539,305</u>
Village's covered-employee payroll	<u>\$ 2,706,030</u>
Village's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	<u>56.88%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>90.20%</u>

Note - The amounts presented for each fiscal year were determined as of the March 31 measurement date within the current fiscal year.

(1) Data not available prior to fiscal year 2015 implementation of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*.

**Village of Briarcliff Manor, New York**

**Required Supplementary Information - Schedule of Contributions  
New York State and Local Police and Fire Retirement System  
Last Ten Fiscal Years (1)**

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	<u>2016</u>
Contractually required contribution	\$ 435,526
Contributions in relation to the contractually required contribution	<u>(435,526)</u>
Contribution deficiency (excess)	<u>\$ -</u>
Village's covered-employee payroll	<u>\$ 2,719,356</u>
Contributions as a percentage of covered-employee payroll	<u>16.02%</u>

(1) Data not available prior to fiscal year 2016 implementation of Governmental Accounting Standards Board Statement No. 68, *Accounting and Financial Reporting for Pensions*.

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**Village of Briarcliff Manor, New York**

General Fund  
Comparative Balance Sheet  
May 31,

	2016	2015
<b>ASSETS</b>		
Cash and equivalents	\$ 2,848,992	\$ 2,612,213
Taxes receivable		
Liens	40,744	62,553
Other Receivables		
Accounts	298,393	138,329
Due from State and Federal governments	1,713	2,349
Due from other governments	447,635	403,466
Due from other funds	165,334	-
	913,075	544,144
Prepaid expenditures	99,937	99,271
Total Assets	\$ 3,902,748	\$ 3,318,181
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE</b>		
Liabilities		
Accounts payable	\$ 198,707	\$ 242,186
Accrued liabilities	106,800	422,057
Due to other funds	435,700	1,491
Due to retirement systems	326,797	214,689
Unearned revenues	523,195	516,975
Total Liabilities	1,591,199	1,397,398
Deferred inflows of resources		
Deferred tax revenues	30,987	42,282
Total Liabilities and Deferred Inflows of Resources	1,622,186	1,439,680
Fund balance		
Nonspendable	99,937	99,271
Assigned	87,006	124,469
Unassigned	2,093,619	1,654,761
Total Fund Balance	2,280,562	1,878,501
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 3,902,748	\$ 3,318,181

**Village of Briarcliff Manor, New York**

General Fund  
Comparative Schedule of Revenues, Expenditures and Changes  
in Fund Balance - Budget and Actual  
Years Ended May 31,

	2016			
	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Real property taxes	\$ 10,644,773	\$ 10,644,773	\$ 10,646,240	\$ 1,467
Other tax items	40,100	40,100	48,735	8,635
Non-property taxes	1,662,000	1,662,000	1,512,703	(149,297)
Departmental income	2,014,358	2,043,565	1,824,995	(218,570)
Use of money and property	289,977	314,977	220,491	(94,486)
Licenses and permits	33,800	33,800	63,374	29,574
Fines and forfeitures	97,500	97,500	102,236	4,736
Sale of property and compensation for loss	14,000	14,000	7,475	(6,525)
State aid	503,432	514,997	529,459	14,462
Federal aid	-	-	50,007	50,007
Miscellaneous	68,979	90,640	117,603	26,963
Total Revenues	15,368,919	15,456,352	15,123,318	(333,034)
<b>EXPENDITURES</b>				
Current				
General government support	3,001,325	3,258,772	3,042,017	216,755
Public safety	4,907,439	5,037,893	4,928,094	109,799
Health	168,834	163,917	162,359	1,558
Transportation	1,687,643	1,735,140	1,675,137	60,003
Culture and recreation	1,816,378	1,804,528	1,662,786	141,742
Home and community services	1,756,179	1,741,890	1,690,978	50,912
Debt service				
Interest	432	558	558	-
Total Expenditures	13,338,230	13,742,698	13,161,929	580,769
Excess of Revenues Over Expenditures	2,030,689	1,713,654	1,961,389	247,735
<b>OTHER FINANCING SOURCES (USES)</b>				
Insurance recoveries	6,000	422,068	430,104	8,036
Transfers in	715,222	715,222	963,952	248,730
Transfers out	(2,876,380)	(2,975,413)	(2,953,384)	22,029
Total Other Financing Uses	(2,155,158)	(1,838,123)	(1,559,328)	278,795
Net Change in Fund Balance	(124,469)	(124,469)	402,061	526,530
<b>FUND BALANCE</b>				
Beginning of Year	124,469	124,469	1,878,501	1,754,032
End of Year	\$ -	\$ -	\$ 2,280,562	\$ 2,280,562

2015

Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
\$ 10,436,061	\$ 10,436,061	\$ 10,414,825	\$ (21,236)
40,100	40,100	56,701	16,601
1,593,000	1,593,000	1,498,053	(94,947)
1,916,596	1,924,377	1,675,442	(248,935)
269,757	269,757	290,772	21,015
30,800	30,800	28,934	(1,866)
95,000	95,000	90,613	(4,387)
28,000	28,000	7,357	(20,643)
481,840	481,840	431,026	(50,814)
-	176,264	125,083	(51,181)
111,099	136,209	112,342	(23,867)
15,002,253	15,211,408	14,731,148	(480,260)
2,863,308	2,738,919	2,681,344	57,575
4,568,096	4,896,426	4,792,284	104,142
162,000	153,890	153,591	299
1,579,281	1,710,046	1,705,916	4,130
1,752,711	1,778,549	1,700,679	77,870
1,741,325	1,682,924	1,676,566	6,358
392	392	392	-
12,667,113	12,961,146	12,710,772	250,374
2,335,140	2,250,262	2,020,376	(229,886)
6,000	6,000	47,225	(41,225)
360,000	715,373	710,873	4,500
(2,758,136)	(2,747,658)	(2,747,658)	-
(2,392,136)	(2,026,285)	(1,989,560)	(36,725)
(56,996)	223,977	30,816	(193,161)
56,996	(223,977)	1,847,685	2,071,662
\$ -	\$ -	\$ 1,878,501	\$ 1,878,501

**Village of Briarcliff Manor, New York**

General Fund

Schedule of Revenues and Other Financing Sources Compared to Budget

Year Ended May 31, 2016

(With Comparative Actuals for 2015)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)	2015 Actual
<b>REAL PROPERTY TAXES</b>	<b>\$ 10,644,773</b>	<b>\$ 10,644,773</b>	<b>\$ 10,646,240</b>	<b>\$ 1,467</b>	<b>\$ 10,414,825</b>
<b>OTHER TAX ITEMS</b>					
Interest and penalties on real property taxes	40,100	40,100	48,735	8,635	56,701
<b>NON - PROPERTY TAXES</b>					
Franchise fees	182,000	182,000	198,989	16,989	193,784
Utilities gross receipts taxes	205,000	205,000	166,618	(38,382)	178,712
Non - property tax distribution from County	1,275,000	1,275,000	1,147,096	(127,904)	1,125,557
	1,662,000	1,662,000	1,512,703	(149,297)	1,498,053
<b>DEPARTMENTAL INCOME</b>					
Clerk fees	4,700	4,700	36,684	31,984	9,323
Police fees	8,500	20,078	44,666	24,588	22,750
Building permit fees	542,500	556,010	387,586	(168,424)	255,062
Parking fees	345,000	345,000	349,050	4,050	338,720
Parks and recreation charges	510,425	514,544	458,298	(56,246)	467,984
Pool and tennis fees	301,965	301,965	252,131	(49,834)	269,546
Planning board fees	9,000	9,000	4,100	(4,900)	6,250
Zoning board fees	3,000	3,000	5,000	2,000	1,500
Sale of leaf bags	2,500	2,500	2,234	(266)	2,187
Alarm system service	47,000	47,000	45,355	(1,645)	51,790
Sanitation fees	15,000	15,000	15,960	960	16,110
Fire protection services to other governments	188,794	188,794	194,526	5,732	192,658
Sale of unleaded/diesel fuel	13,500	13,500	9,174	(4,326)	13,127
Snow removal charges to other governments	22,474	22,474	20,231	(2,243)	28,435
	2,014,358	2,043,565	1,824,995	(218,570)	1,675,442



**USE OF MONEY AND PROPERTY**

Earnings on investments	2,000	2,000	977	(1,023)	1,024
Rental of real property	287,977	312,977	219,514	(93,463)	289,748
	289,977	314,977	220,491	(94,486)	290,772

**LICENSES AND PERMITS**

Street opening permits	32,000	32,000	61,059	29,059	26,689
Dog licenses	1,800	1,800	2,315	515	2,245
	33,800	33,800	63,374	29,574	28,934

**FINES AND FORFEITURES**

Fines and forfeited bail	97,500	97,500	102,236	4,736	90,613
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**SALE OF PROPERTY AND COMPENSATION  
FOR LOSS**

Sale of equipment	7,000	7,000	6,124	(876)	-
Sale of scrap	7,000	7,000	1,351	(5,649)	7,357
	14,000	14,000	7,475	(6,525)	7,357

**STATE AID**

Per capita	44,794	44,794	44,804	10	44,794
Mortgage tax	245,500	245,500	210,755	(34,745)	165,798
SEMO	-	-	49,191	49,191	1,275
Consolidated highway aid	212,000	223,565	223,565	-	218,021
Youth programs	1,138	1,138	1,144	6	1,138
	503,432	514,997	529,459	14,462	431,026

**FEDERAL AID**

Emergency Management Agency	-	-	-	-	7,639
Assistance to Fire Fighters	-	-	50,007	50,007	117,444
	-	-	50,007	50,007	125,083

**MISCELLANEOUS**

Refund of prior year's expenditures	-	-	-	-	15,068
Gifts and donations	-	-	-	-	10
Reimbursement Medicare Part D	-	-	-	-	768
Other	68,979	90,640	117,603	26,963	96,496
	68,979	90,640	117,603	26,963	112,342

**TOTAL REVENUES**

15,368,919	15,456,352	15,123,318	(333,034)	14,731,148
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**Village of Briarcliff Manor, New York**

General Fund

Schedule of Revenues and Other Financing Sources Compared to Budget (Continued)

Year Ended May 31, 2016

(With Comparative Actuals for 2015)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)	2015 Actual
<b>OTHER FINANCING SOURCES</b>					
Insurance recoveries	\$ 6,000	\$ 422,068	\$ 430,104	\$ 8,036	\$ 47,225
Transfers in					
Water Fund	356,500	356,500	783,251	426,751	645,000
Capital Projects Fund	-	-	550	550	-
Debt Service Fund	358,722	358,722	180,151	(178,571)	50,000
Special Purpose Fund	-	-	-	-	15,873
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>721,222</u>	<u>1,137,290</u>	<u>1,394,056</u>	<u>256,766</u>	<u>758,098</u>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<u>\$ 16,090,141</u>	<u>\$ 16,593,642</u>	<u>\$ 16,517,374</u>	<u>\$ (76,268)</u>	<u>\$ 15,489,246</u>

**Village of Briarcliff Manor, New York**

General Fund

Schedule of Expenditures and Other Financing Uses Compared to Budget

Year Ended May 31, 2016

(With Comparative Actuals for 2015)

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	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)	2015 Actual
<b>GENERAL GOVERNMENT SUPPORT</b>					
Board of Trustees	\$ 64,311	\$ 82,606	\$ 68,879	\$ 13,727	\$ 90,916
Village Justice	249,183	232,224	224,146	8,078	224,143
Manager	164,257	176,205	172,908	3,297	158,207
Auditor	27,625	25,625	23,950	1,675	27,220
Treasurer	255,317	271,585	269,871	1,714	249,698
Clerk	275,296	308,505	299,447	9,058	286,618
Law	135,000	204,756	204,756	-	190,346
Engineer	129,567	132,004	130,889	1,115	126,533
Elections	2,595	2,595	1,850	745	2,047
Records management	11,866	11,866	10,915	951	10,956
DPW Administration	375,463	378,285	377,104	1,181	373,113
Buildings	128,600	121,786	90,419	31,367	102,210
Central garage	509,808	479,142	432,732	46,410	489,987
Central data processing	38,522	38,522	37,788	734	31,029
Unallocated insurance	253,616	643,939	637,939	6,000	244,510
Municipal association dues	5,217	5,190	4,453	737	4,829
Refunds of real property taxes	100,000	100,000	31,395	68,605	46,602
Fiscal agent fees	3,000	3,000	2,500	500	2,725
Metropolitan commuter transportation mobility tax	20,000	20,305	20,076	229	19,655
Contingency	252,082	20,632	-	20,632	-
	<u>3,001,325</u>	<u>3,258,772</u>	<u>3,042,017</u>	<u>216,755</u>	<u>2,681,344</u>

**PUBLIC SAFETY**

Police department	4,081,433	4,154,554	4,090,356	64,198	3,921,603
Fire department	573,065	603,528	587,265	16,263	628,821
Control of animals	7,100	7,147	7,147	-	7,001
Safety inspection	245,841	272,664	243,326	29,338	234,859

	<u>4,907,439</u>	<u>5,037,893</u>	<u>4,928,094</u>	<u>109,799</u>	<u>4,792,284</u>
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**HEALTH**

Ambulance	<u>168,834</u>	<u>163,917</u>	<u>162,359</u>	<u>1,558</u>	<u>153,591</u>
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**TRANSPORTATION**

Street maintenance	1,014,273	1,059,502	1,023,762	35,740	954,642
Road construction	213,673	231,467	231,467	-	213,459
Snow removal	204,656	170,615	153,510	17,105	291,140
Street lighting	255,041	273,556	266,398	7,158	246,675

	<u>1,687,643</u>	<u>1,735,140</u>	<u>1,675,137</u>	<u>60,003</u>	<u>1,705,916</u>
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**CULTURE AND RECREATION**

Administration	528,195	537,197	532,197	5,000	516,348
Parks and playgrounds	462,933	456,770	436,047	20,723	465,581
Recreation programs	210,849	216,262	176,960	39,302	174,098
Youth programs	456,850	439,857	383,768	56,089	411,251
After school programs	46,532	41,078	36,914	4,164	42,958
Celebrations	15,600	15,960	15,960	-	16,866
Adult recreation	18,366	17,984	12,330	5,654	15,433
Senior citizens	68,053	70,420	68,610	1,810	58,144
Community Center	9,000	9,000	-	9,000	-

	<u>1,816,378</u>	<u>1,804,528</u>	<u>1,662,786</u>	<u>141,742</u>	<u>1,700,679</u>
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**HOME AND COMMUNITY SERVICES**

Zoning board	2,221	3,112	2,930	182	2,053
Planning board	5,178	6,656	6,519	137	5,943
Recycling	382,884	331,171	321,172	9,999	342,432
Refuse and garbage	856,736	882,555	860,623	21,932	835,586
Construction projects	308,773	317,304	316,512	792	302,704
Community beautification	200,387	201,092	183,222	17,870	187,848

	<u>1,756,179</u>	<u>1,741,890</u>	<u>1,690,978</u>	<u>50,912</u>	<u>1,676,566</u>
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(Continued)

**Village of Briarcliff Manor, New York**

General Fund

Schedule of Expenditures and Other Financing Uses Compared to Budget (Continued)

Year Ended May 31, 2016

(With Comparative Actuals for 2015)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)	2015 Actual
<b>DEBT SERVICE</b>					
Interest					
Bond anticipation notes	\$ 432	\$ 558	\$ 558	\$ -	\$ 392
<b>TOTAL EXPENDITURES</b>	<u>13,338,230</u>	<u>13,742,698</u>	<u>13,161,929</u>	<u>580,769</u>	<u>12,710,772</u>
<b>OTHER FINANCING USES</b>					
Transfers out					
Public Library Fund	589,835	589,835	589,835	-	589,835
Debt Service Fund	2,284,045	2,284,045	2,262,016	22,029	2,155,821
Capital Projects Fund	<u>2,500</u>	<u>101,533</u>	<u>101,533</u>	<u>-</u>	<u>2,002</u>
<b>TOTAL OTHER FINANCING USES</b>	<u>2,876,380</u>	<u>2,975,413</u>	<u>2,953,384</u>	<u>22,029</u>	<u>2,747,658</u>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<u>\$ 16,214,610</u>	<u>\$ 16,718,111</u>	<u>\$ 16,115,313</u>	<u>\$ 602,798</u>	<u>\$ 15,458,430</u>

**Village of Briarcliff Manor, New York**

Water Fund  
Comparative Balance Sheet  
May 31,

	<u>2016</u>	<u>2015</u>
<b>ASSETS</b>		
Cash and equivalents	<u>\$ 1,795,142</u>	<u>\$ 2,021,894</u>
Receivables		
Water rents	509,781	615,403
Due from other governments	-	34,193
Due from other funds	<u>-</u>	<u>126,491</u>
	<u>509,781</u>	<u>776,087</u>
Prepaid expenditures	<u>1,150</u>	<u>1,150</u>
Total Assets	<u><u>\$ 2,306,073</u></u>	<u><u>\$ 2,799,131</u></u>
<b>LIABILITIES AND FUND BALANCE</b>		
Liabilities		
Accounts payable	\$ 159,948	\$ 267,739
Accrued liabilities	62,609	-
Due to other funds	23,822	-
Due to retirement systems	<u>44,918</u>	<u>33,567</u>
Total Liabilities	<u>291,297</u>	<u>301,306</u>
Fund balance		
Nonspendable	1,150	1,150
Restricted	-	601,546
Assigned	<u>2,013,626</u>	<u>1,895,129</u>
Total Fund Balance	<u>2,014,776</u>	<u>2,497,825</u>
Total Liabilities and Fund Balance	<u><u>\$ 2,306,073</u></u>	<u><u>\$ 2,799,131</u></u>

**Village of Briarcliff Manor, New York**

**Water Fund**

**Comparative Schedule of Revenues, Expenditures and Changes**

**in Fund Balance - Budget and Actual**

**Years Ended May 31,**

	2016			
	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Departmental income	\$ 5,182,405	\$ 5,182,405	\$ 5,417,534	\$ 235,129
Use of money and property	1,020	1,020	426	(594)
Sale of property and compensation for loss	4,000	4,000	1,680	(2,320)
Miscellaneous	11,082	11,082	14,367	3,285
<b>Total Revenues</b>	<b>5,198,507</b>	<b>5,198,507</b>	<b>5,434,007</b>	<b>235,500</b>
<b>EXPENDITURES</b>				
Current				
General government support	416,174	371,186	331,167	40,019
Home and community services	2,805,033	2,824,551	2,806,690	17,861
Debt service				
Interest	3,315	4,432	4,432	-
<b>Total Expenditures</b>	<b>3,224,522</b>	<b>3,200,169</b>	<b>3,142,289</b>	<b>57,880</b>
<b>Excess of Revenues Over Expenditures</b>	<b>1,973,985</b>	<b>1,998,338</b>	<b>2,291,718</b>	<b>293,380</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	453,040	695,239	695,239	-
Transfers out	(2,427,025)	(3,295,356)	(3,470,006)	(174,650)
<b>Total Other Financing Uses</b>	<b>(1,973,985)</b>	<b>(2,600,117)</b>	<b>(2,774,767)</b>	<b>(174,650)</b>
<b>Net Change in Fund Balance</b>	<b>-</b>	<b>(601,779)</b>	<b>(483,049)</b>	<b>118,730</b>
<b>FUND BALANCE</b>				
Beginning of Year	-	601,779	2,497,825	1,896,046
End of Year	\$ -	\$ -	\$ 2,014,776	\$ 2,014,776



2015

Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
\$ 5,086,235 2,020	\$ 5,086,235 2,020	\$ 5,127,889 671	\$ 41,654 (1,349)
4,000 15,521	4,000 15,521	- 8,952	(4,000) (6,569)
5,107,776	5,107,776	5,137,512	29,736
407,998 2,945,122	321,184 3,051,616	315,299 2,936,505	5,885 115,111
3,006	3,006	3,006	-
3,356,126	3,375,806	3,254,810	120,996
1,751,650	1,731,970	1,882,702	150,732
- (1,791,650)	- (2,331,970)	- (2,331,970)	- -
(1,791,650)	(2,331,970)	(2,331,970)	-
(40,000)	(600,000)	(449,268)	150,732
40,000	600,000	2,947,093	2,347,093
\$ -	\$ -	\$ 2,497,825	\$ 2,497,825

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**Village of Briarcliff Manor, New York**

**Water Fund**

**Schedule of Revenues and Other Financing Sources Compared to Budget**

**Year Ended May 31, 2016**

**(With Comparative Actuals for 2015)**

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)	2015 Actual
<b>DEPARTMENTAL INCOME</b>					
Metered water sales	\$ 5,076,505	\$ 5,076,505	\$ 5,267,370	\$ 190,865	\$ 4,995,391
Water service charges	6,500	6,500	8,275	1,775	7,250
Sewer service charges	2,500	2,500	2,500	-	2,500
Interest and penalties on water rents	90,000	90,000	131,089	41,089	110,148
Water services for other governments	6,900	6,900	8,300	1,400	12,600
	<u>5,182,405</u>	<u>5,182,405</u>	<u>5,417,534</u>	<u>235,129</u>	<u>5,127,889</u>
<b>USE OF MONEY AND PROPERTY</b>					
Earnings on investments	<u>1,020</u>	<u>1,020</u>	<u>426</u>	<u>(594)</u>	<u>671</u>
<b>SALE OF PROPERTY AND COMPENSATION FOR LOSS</b>					
Sale of equipment	<u>4,000</u>	<u>4,000</u>	<u>1,680</u>	<u>(2,320)</u>	<u>-</u>
<b>MISCELLANEOUS</b>					
Other	<u>11,082</u>	<u>11,082</u>	<u>14,367</u>	<u>3,285</u>	<u>8,952</u>
<b>TOTAL REVENUES</b>	<u>5,198,507</u>	<u>5,198,507</u>	<u>5,434,007</u>	<u>235,500</u>	<u>5,137,512</u>
<b>OTHER FINANCING SOURCES</b>					
Transfers in					
Capital Projects Fund	-	242,199	242,199	-	-
Debt Service Fund	<u>453,040</u>	<u>453,040</u>	<u>453,040</u>	<u>-</u>	<u>-</u>
<b>TOTAL OTHER FINANCING SOURCES</b>	<u>453,040</u>	<u>695,239</u>	<u>695,239</u>	<u>-</u>	<u>-</u>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<u>\$ 5,651,547</u>	<u>\$ 5,893,746</u>	<u>\$ 6,129,246</u>	<u>\$ 235,500</u>	<u>\$ 5,137,512</u>

**Village of Briarcliff Manor, New York**

Water Fund

Schedule of Expenditures and Other Financing Uses Compared to Budget

Year Ended May 31, 2016

(With Comparative Actuals for 2015)

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)	2015 Actual
<b>GENERAL GOVERNMENT SUPPORT</b>					
Auditor	\$ 12,250	\$ 12,250	\$ 12,250	\$ -	\$ 13,500
Law	98,374	79,134	79,134	-	86,842
Buildings	15,000	15,912	15,450	462	7,087
Central garage	91,768	103,033	95,966	7,067	84,956
Unallocated insurance	70,000	78,875	78,874	1	70,000
Municipal association dues	3,803	3,803	2,465	1,338	2,279
Taxes and assessments on municipal property	35,120	33,663	33,663	-	33,138
Fiscal agent fees	11,361	10,790	9,838	952	14,011
Metropolitan commuter transportation mobility tax	3,498	3,527	3,527	-	3,486
Contingency	75,000	30,199	-	30,199	-
	<u>416,174</u>	<u>371,186</u>	<u>331,167</u>	<u>40,019</u>	<u>315,299</u>
<b>HOME AND COMMUNITY SERVICES</b>					
Water administration	802,464	805,613	798,427	7,186	793,417
Pumping, supply and power	1,049,315	1,070,868	1,078,157	(7,289)	1,228,488
Transmission and distribution	740,468	753,010	748,235	4,775	699,762
Sanitary sewers	212,786	195,060	181,871	13,189	214,838
	<u>2,805,033</u>	<u>2,824,551</u>	<u>2,806,690</u>	<u>17,861</u>	<u>2,936,505</u>
<b>DEBT SERVICE</b>					
Interest					
Bond anticipation notes	3,315	4,432	4,432	-	3,006
<b>TOTAL EXPENDITURES</b>	<u>3,224,522</u>	<u>3,200,169</u>	<u>3,142,289</u>	<u>57,880</u>	<u>3,254,810</u>

**OTHER FINANCING USES**

## Transfers out

General Fund	356,500	783,251	783,251	-	645,000
Capital Projects Fund	155,000	620,493	795,143	(174,650)	230,147
Debt Service Fund	<u>1,915,525</u>	<u>1,891,612</u>	<u>1,891,612</u>	<u>-</u>	<u>1,456,823</u>

**TOTAL OTHER FINANCING USES**

<u>2,427,025</u>	<u>3,295,356</u>	<u>3,470,006</u>	<u>(174,650)</u>	<u>2,331,970</u>
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**TOTAL EXPENDITURES AND  
OTHER FINANCING USES**

<u>\$ 5,651,547</u>	<u>\$ 6,495,525</u>	<u>\$ 6,612,295</u>	<u>\$ (116,770)</u>	<u>\$ 5,586,780</u>
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**Village of Briarcliff Manor, New York**

Capital Projects Fund  
Comparative Balance Sheet  
May 31,

	2016	2015
<b>ASSETS</b>		
Cash and equivalents	\$ 5,959,355	\$ 9,335,872
Restricted investments	-	395,286
Accounts receivable	90,000	-
Due from other funds	23,330	-
Total Assets	<u>\$ 6,072,685</u>	<u>\$ 9,731,158</u>
<b>LIABILITIES AND FUND BALANCE</b>		
Liabilities		
Accounts payable	\$ 713,542	\$ 943,654
Due to other funds	-	128,739
Bond anticipation notes payable	816,000	332,691
Total Liabilities	1,529,542	1,405,084
Fund balance		
Restricted	<u>4,543,143</u>	<u>8,326,074</u>
Total Liabilities and Fund Balance	<u>\$ 6,072,685</u>	<u>\$ 9,731,158</u>

**Village of Briarcliff Manor, New York****Capital Projects Fund****Comparative Statement of Revenues, Expenditures and Changes**

in Fund Balance

Years Ended May 31,

	<u>2016</u>	<u>2015</u>
<b>REVENUES</b>		
State aid	\$ 74,552	\$ 76,472
Miscellaneous	<u>687,093</u>	<u>41,550</u>
Total Revenues	<u>761,645</u>	<u>118,022</u>
<b>EXPENDITURES</b>		
Capital outlay	5,130,367	4,656,117
Miscellaneous	<u>36,790</u>	<u>-</u>
Total Expenditures	<u>5,167,157</u>	<u>4,656,117</u>
Deficiency of Revenues Over Expenditures	<u>(4,405,512)</u>	<u>(4,538,095)</u>
<b>OTHER FINANCING SOURCES (USES)</b>		
Bonds issued	-	8,178,100
Transfers in	896,676	232,149
Transfers out	<u>(274,095)</u>	<u>-</u>
Total Other Financing Sources	<u>622,581</u>	<u>8,410,249</u>
Net Change in Fund Balance	(3,782,931)	3,872,154
<b>FUND BALANCE</b>		
Beginning of Year	<u>8,326,074</u>	<u>4,453,920</u>
End of Year	<u>\$ 4,543,143</u>	<u>\$ 8,326,074</u>

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**Village of Briarcliff Manor, New York**

Debt Service Fund  
Comparative Balance Sheet  
May 31,

---

	<u>2016</u>	<u>2015</u>
<b>ASSETS</b>		
Cash and equivalents	\$ -	\$ 105,659
Due from other funds	<u>265,900</u>	<u>3,739</u>
 Total Assets	 <u>\$ 265,900</u>	 <u>\$ 109,398</u>
 <b>FUND BALANCE</b>		
Restricted	\$ 215,900	\$ 59,398
Assigned	<u>50,000</u>	<u>50,000</u>
 Total Fund Balance	 <u>\$ 265,900</u>	 <u>\$ 109,398</u>

**Village of Briarcliff Manor, New York**

**Debt Service Fund**

**Comparative Schedule of Revenues, Expenditures and Changes**

**in Fund Balance - Budget and Actual**

**Years Ended May 31,**

	2016			
	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Use of money and property	\$ -	\$ -	\$ 156	\$ 156
Miscellaneous	761,763	761,763	758,190	(3,573)
Total Revenues	761,763	761,763	758,346	(3,417)
<b>EXPENDITURES</b>				
Debt service				
Serial bonds				
Principal	2,768,100	2,868,100	2,868,100	-
Interest	1,431,470	1,331,470	1,285,527	45,943
Refunding bond issuance cost	-	-	-	-
Total Expenditures	4,199,570	4,199,570	4,153,627	45,943
Deficiency of Revenues Over Expenditures	(3,437,807)	(3,437,807)	(3,395,281)	42,526
<b>OTHER FINANCING SOURCES (USES)</b>				
Refunding bonds issued	-	-	-	-
Premium on refunding bonds	-	-	-	-
Payment to refunding bond escrow agent	-	-	-	-
Transfers in	4,199,570	4,199,570	4,184,974	(14,596)
Transfers out	(811,763)	(811,763)	(633,191)	178,572
Total Other Financing Sources	3,387,807	3,387,807	3,551,783	163,976
Net Change in Fund Balance	(50,000)	(50,000)	156,502	206,502
<b>FUND BALANCE</b>				
Beginning of Year	50,000	50,000	109,398	59,398
End of Year	\$ -	\$ -	\$ 265,900	\$ 265,900

2015

Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
\$ -	\$ -	\$ 21,703	\$ 21,703
-	-	-	-
-	-	21,703	21,703
2,468,559	2,468,559	2,468,559	-
1,174,242	1,174,242	1,144,085	30,157
-	161,867	161,867	-
3,642,801	3,804,668	3,774,511	30,157
(3,642,801)	(3,804,668)	(3,752,808)	51,860
-	7,915,000	7,915,000	-
-	120,529	120,529	-
-	(7,873,662)	(7,873,662)	-
3,642,801	3,642,801	3,612,644	(30,157)
(50,000)	(50,000)	(50,000)	-
3,592,801	3,754,668	3,724,511	(30,157)
(50,000)	(50,000)	(28,297)	21,703
50,000	50,000	137,695	87,695
\$ -	\$ -	\$ 109,398	\$ 109,398

**Village of Briarcliff Manor, New York**

Combining Balance Sheet  
Non-Major Governmental Funds  
May 31, 2016  
(With Comparative Totals for 2015)

	Public Library	Total Non-Major Governmental Funds 2015
<b>ASSETS</b>		
Cash and equivalents	\$ 25,212	\$ 80,482
Receivables		
Accounts	-	941
Due from other funds	4,958	-
	4,958	941
 Total Assets	 \$ 30,170	 \$ 81,423
<b>LIABILITIES AND FUND BALANCES( DEFICITS)</b>		
Liabilities		
Accounts payable	\$ 8,321	\$ 17,092
Accrued liabilities	16,989	-
Due to retirement systems	12,792	12,792
 Total Liabilities	 38,102	 29,884
Fund balances (deficits)		
Restricted	-	41,160
Assigned	-	10,379
Unassigned	(7,932)	-
 Total Fund Balances (Deficits)	 (7,932)	 51,539
 Total Liabilities and Fund Balances (Deficits)	 \$ 30,170	 \$ 81,423

**Village of Briarcliff Manor, New York**

Combining Statement of Revenues, Expenditures and Changes  
in Fund Balances  
Non-Major Governmental Funds  
Year Ended May 31, 2016  
(With Comparative Totals for 2015)

			Total Non-Major Governmental Funds	
	Public Library	Special Purpose	2016	2015
<b>REVENUES</b>				
Departmental income	\$ 12,399	\$ -	\$ 12,399	\$ 14,684
State aid	2,188	-	2,188	2,067
Miscellaneous	11,713	-	11,713	46,323
Total Revenues	26,300	-	26,300	63,074
<b>EXPENDITURES</b>				
Current				
General government support	39,552	-	39,552	18,724
Culture and recreation	594,894	-	594,894	587,817
Home and community services	-	41,160	41,160	27,462
Total Expenditures	634,446	41,160	675,606	634,003
Deficiency of Revenues Over Expenditures	(608,146)	(41,160)	(649,306)	(570,929)
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	589,835	-	589,835	589,835
Transfers out	-	-	-	(15,873)
Total Other Financing Sources	589,835	-	589,835	573,962
Net Change in Fund Balances	(18,311)	(41,160)	(59,471)	3,033
<b>FUND BALANCES (DEFICITS)</b>				
Beginning of Year	10,379	41,160	51,539	48,506
End of Year	\$ (7,932)	\$ -	\$ (7,932)	\$ 51,539

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**Village of Briarcliff Manor, New York**

Public Library Fund  
Comparative Balance Sheet  
May 31,

	2016	2015
<b>ASSETS</b>		
Cash and equivalents	\$ 25,212	\$ 39,322
Receivables		
Accounts	-	941
Due from other funds	4,958	-
	4,958	941
<b>Total Assets</b>	<b>\$ 30,170</b>	<b>\$ 40,263</b>
<b>LIABILITIES AND FUND BALANCE (DEFICIT)</b>		
Liabilities		
Accounts payable	\$ 8,321	\$ 17,092
Accrued liabilities	16,989	-
Due to retirement systems	12,792	12,792
<b>Total Liabilities</b>	<b>38,102</b>	<b>29,884</b>
Fund balance (deficit)		
Unassigned	(7,932)	10,379
<b>Total Liabilities and Fund Balance (Deficit)</b>	<b>\$ 30,170</b>	<b>\$ 40,263</b>

**Village of Briarcliff Manor, New York**

Public Library Fund

Comparative Schedule of Revenues, Expenditures and Changes

in Fund Balance - Budget and Actual

Years Ended May 31,

	2016			
	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
<b>REVENUES</b>				
Departmental income	\$ 17,227	\$ 17,227	\$ 12,399	\$ (4,828)
State aid	1,867	1,867	2,188	321
Miscellaneous	4,368	12,018	11,713	(305)
Total Revenues	23,462	31,112	26,300	(4,812)
<b>EXPENDITURES</b>				
Current				
General government support	18,545	20,441	39,552	(19,111)
Culture and recreation	594,752	600,506	594,894	5,612
Total Expenditures	613,297	620,947	634,446	(13,499)
Deficiency of Revenues Over Expenditures	(589,835)	(589,835)	(608,146)	(18,311)
<b>OTHER FINANCING SOURCES</b>				
Transfers in	589,835	589,835	589,835	-
Net Change in Fund Balance	-	-	(18,311)	(18,311)
<b>FUND BALANCE (DEFICIT)</b>				
Beginning of Year	-	-	10,379	10,379
End of Year	\$ -	\$ -	\$ (7,932)	\$ (7,932)



2015

Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
\$ 17,400	\$ 17,400	\$ 14,684	\$ (2,716)
1,866	1,866	2,067	201
3,291	9,291	10,323	1,032
22,557	28,557	27,074	(1,483)
18,865	18,754	18,724	30
593,727	599,838	587,817	12,021
612,592	618,592	606,541	12,051
(590,035)	(590,035)	(579,467)	10,568
589,835	589,835	589,835	-
(200)	(200)	10,368	10,568
200	200	11	(189)
\$ -	\$ -	\$ 10,379	\$ 10,379

**Village of Briarcliff Manor, New York**

Special Purpose Fund  
Comparative Balance Sheet  
May 31,

---

	<u>2016</u>	<u>2015</u>
<b>ASSETS</b>		
Cash and equivalents	<u>\$ -</u>	<u>\$ 41,160</u>
<b>FUND BALANCE</b>		
Restricted	<u>\$ -</u>	<u>\$ 41,160</u>

**Village of Briarcliff Manor, New York**

Special Purpose Fund  
Comparative Statement of Revenues, Expenditures and  
Changes in Fund Balance  
Years Ended May 31,

---

	<u>2016</u>	<u>2015</u>
<b>REVENUES</b>		
Miscellaneous	\$ -	\$ 36,000
<b>EXPENDITURES</b>		
Current		
Home and community services	<u>41,160</u>	<u>27,462</u>
Excess (Deficiency) of Revenues Over Expenditures	(41,160)	8,538
<b>OTHER FINANCING USES</b>		
Transfers out	<u>-</u>	<u>(15,873)</u>
Net Change in Fund Balance	(41,160)	(7,335)
<b>FUND BALANCE</b>		
Beginning of Year	<u>41,160</u>	<u>48,495</u>
End of Year	<u><u>\$ -</u></u>	<u><u>\$ 41,160</u></u>